General Education Committee

Minutes

November 4, 2011

Present: Canfield, Hokanson, Kelley, Klotz, Kuiken, Pickett, Thomas, White

Excused: Burk, Forde (student member), Mattingly, Schutt, Van Der Karr

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| **Topic** | **Comments** | **Action Item** |
| I. Minutes from October 21 |  | Minutes approved. |
| III. Director, IRA Report | M. Canfield:   * Provided a copy of letter to faculty to be sent out in December * Explained when & why class selection will be accomplished. * Stated 25% will be selected based on class size. * Led discussion of new syllabi review process, * Letter to Chairs, Deans, and faculty * Need to update letter to faculty, | * We will wait until December to send letter * A. Kuiken will draft an updated letter |
| II. Chairs Report | Anita Kuiken:   * (a) Discussion of new GE Assessment Plan for 2011/12 – 2013/14 approved by the Faculty Senate. * (b) Provost approved the ANT 318 Medical Anthropology as GE 12 * (c) Discussion of letter to be sent to faculty to review courses to be included in GE categories, and how to send out to faculty * GE hand book update | * A. Kuiken will follow up with C. Van Der Karr about wording * Thomas will follow up with wording of new GE assessment sent to Faculty senate * N/A * A. Kuiken will draft a letter * A. Kuiken will follow up on 2006 draft to begin as a new project (next year) |
| IV. Other | General discussion of interest and feasibility of category specific rubrics   * L. Pickett described process at former university * Questions about putting process in place, S. Kelly explained about his department * Discussion of plan to do a pilot with one department * L. Pickett asked about student orientation with regards to GE information, S. Kelley asked about student expatiations, A. Thomas explained about GE discussion as an embedded part of student orientation | * Move to next meeting |
|  | Adjourned at 10:00 AM |  |

Respectfully Submitted by Orvil White, November 14, 2011