General Education Committee Meeting Minutes

March 22, 2018

Members Present: Jenn McNamara, Chris Manaseri, David Smukler, Steve Cunningham, Frank Rossi, Kate Polasek, Lauren Stern, Kim Stone, Kevin Sheets, Abby Thomas,

Members Absent: Bruce Mattingly, Carol van der Karr

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** |  | **Approved** |
| **Embedded Instrument Review** | Kim Stone (GE5); Abby Thomas (GE3); Frank Rossi (GE3)  Reviews of instruments due: by next GE meeting  For reviewers: Does instrument address the learning outcomes? |  |
| **Writing Intensive Rubric** | Questions regarding how to assess writing process of students and importance of WI courses introducing discussions of writing within the discipline. Concerns raised about language regarding “future writing tasks” in WRIT SLO 1 and “”invisible in the final product”. Pushback on IM SLO 2 Assessment Notes requiring some reflective component. | **Lauren will take comments to College Writing Committee and to Library for revisions to WRIT and IM SLOs and revised document will return to GE Committee.** |
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Respectfully submitted by Kevin Sheets