General Education Committee Meeting Minutes

Thursday October 3, 2019

Members Present: Jenn McNamara (Chair), Carol Van Der Karr, Frank Rossi, Jeremy Jimenez, Lauren deLaubell, Steve Cunningham, Kevin Sheets, Meche Nagel, Bruce Mattingly, Doug Armstead

Members Absent: Nancy Diller, James Hokanson, Student representative (vacant)

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| **Topic** | **Comments** | **Action** |
| **Change of membership** | It was noted that Emily Quinlan has taken a new position and is no longer on this committee. | none |
| **Minutes** | The minutes of last meeting were approved without revision |  |
| **GE11 data collection** | Jenn and Carol sought feedback on a letter and form they developed to collect information about classes that currently carry GE11 status.  Tweaks discussed.  Steve noted that banner and the online catalog have differed in the past for other GE categories. | Documents to go to chairs of relevant parties today, results will be forwarded from GE mailbox to subcommittee for processing. |
| **New Courses considered** | Two English courses came up for GE7 consideration, ENG268, ENG256.  ENG256 lacked a syllabus and action on it was tabled pending additional documentation.  ENG268 had no mention of GE status in syllabus. | Vote taken on ENG268 which passed contingent on updating syllabus. |
| **Adjournment** |  | Meeting adjourned at 8:34am. |

Submitted by

Doug Armstead