

GRADUATE ASSISTANT  
ANNOUNCEMENT OF VACANCY

**POSITION: Head Coach for the Cortland Adapted Swim Team, Assistant Coach for the varsity swimming and diving teams**

**QUALIFICATIONS:**

- **REQUIRED:**
  - *Acceptance into SUNY Cortland graduate program*
- *Previous undergraduate coursework in working with people with disabilities.*
- *Experience in aquatics.*

**DESIRED: Undergraduate degree in Physical Education, Exercise Science, Special Education, or related field. Experience coaching, teaching, swimming competitively.**

***RELATION TO EDUCATIONAL PROGRAM: (Provide a statement outlining how this specific graduate assistantship contributes to the student's educational program.)***

**RESPONSIBILITIES:**

Specific responsibilities include, but are not limited to:

During practices:

1. Opening, supervising, and closing of the facility for practices
2. Observe for safety (consistent with the expectations of the American Red Cross Lifeguard Training course and United States Swimming)
3. Log attendance of participants and college students
4. Give students feedback and direction during practices

Before and after practices:

1. Designing and implementation of workouts for participants
2. Logging of practice results (volume swum by participants, recording timed swims, new skills worked on and old skills reinforced)
3. Informing parents of meet/practice schedule, including changes
4. Bi-weekly meetings with program director (Brian Tobin) to discuss student performance
5. Meetings with program director to discuss participant goals and strategies
6. Potentially attend Southern Tier Swim League swim meets and meetings

The second half of the graduate assistant's responsibilities will include working with the intercollegiate swimming and diving teams. The individual will be responsible for ten hours of assisting the head coach. Duties could include administrative work, on deck coaching, or other tasks as assigned by the coach.

**SALARY/STIPEND: \$3,500 stipend salary per semester**

**TUITION SUPPORT: 6 credits tuition support per semester**

**APPLICATION:** Completed applications with letters of recommendation must be submitted to The Graduate Admissions Office, SUNY Cortland, Miller Building, Room 106, Cortland, NY 13045. Applications will be accepted until the position is filled.

SUNY Cortland is an AA/EEO/ADA employer