

Undergraduate

Research

Council
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**SUNY
Cortland**

Spring 2022

Student Progress in Undergraduate Research Grants (SPUR)

The SUNY Cortland undergraduate research council is offering two SPUR grant opportunities for the spring 2022 semester.

SPUR grants support undergraduate research in all departments and academic disciplines at the College. SPUR grants provide funds to help defray the cost of supplies, small equipment, and other expenses related to data collection or gathering materials required for the successful completion of the project.

Tier 1 *Introduction to Research*

Tier 1 is designed for students who are new to research and will work on a project primarily conducted by their faculty mentor. While different fields of study may have somewhat different definitions of research, Tier 1 SPUR grants can be used to support an undergraduate student to contribute to an investigation in-progress. For example, the student may conduct a comprehensive literature review or assist with data collection and analysis. Tier 1 SPUR grants are for students with little to no experience with the research process.

Priority is given to student applicants in fields that are less active in campus research, i.e. majors in the humanities; and to students identifying as disabled, first generation and/or from underrepresented racial/ethnic/gender identities in academia.

Students may apply for up to \$200.00 reimbursable through receipts for eligible expenses.

Tier 2 *Intermediate Progress in Research*

Tier 2 is designed for students who have taken a research methods course, course(s) with required research components or have previous experience working on a research project. Tier 2 SPUR grants are available to support undergraduate students contributing to designing and carrying out a systematic process of inquiry with a faculty mentor. Eligible students are utilizing research skills (beyond the literature review) and preparing to make an intellectual contribution with their own or their mentor's project.

Students may apply for up to \$400.00 reimbursable through receipts for eligible expenses.

Applications for spring SPUR grants due:

Monday February 21, 2022

Evaluation Criteria for Tier 1 and Tier 2

Applications will be reviewed by the Undergraduate Research Council and evaluated based on the following criteria:

- the project involves undergraduate research that corresponds to Tier 1 or 2.
- the student has provided two-three measurable outcomes for their learning.
- the faculty member has explained the potential merit of the research experience for the student.
- the project budget is appropriate for the experience.
- the level of faculty supervision and support is clear.

Please note:

1. The funds may be used to travel to a field site, library or other off campus location as part of the research process. The SPUR grants are **not** for salary or stipends, nor can they be used to support travel to attend or give presentations at professional conferences or meetings.
2. SPUR grants are not intended to support projects that are a part of standard coursework or course assignments nor to support all of the students enrolled in any particular course.
3. Students, if your Tier 1 or Tier 2 project involves data collection with humans, please talk with your faculty mentor about taking the required CITI training in complying with ethical standards and learning about the role of the Institutional Review Board (IRB).

Optional Student input:

You may include in your narrative on pg. 3 or pg. 5 whether any of these categories apply to you as a student. **This is not required**, this is optional information you may share with the committee if applicable. You are in a creative or humanities-oriented major, you identify as disabled, first generation and/or from underrepresented racial/ethnic/gender identities in academia.

Spring 2022 SPUR Grant Application

Please submit all applications electronically to: RSPO@cortland.edu
(Subject line: **SPUR Grant Spring 2022**)

Applicant Name: _____ ID #: C00-_____

Major: _____ Number of credits earned towards graduation: _____

Campus/Local Address: _____

Phone: _____ Email: _____

Title of Research Activity: _____

Faculty Mentor: _____ Department: _____

Campus Phone: _____ Email: _____

Students: Please indicate your agreement with the SPUR eligibility criteria:

- I am a full-time SUNY Cortland undergraduate student and I am in good academic standing (not on probation, leave of absence or suspension).
- I understand that the SPUR Grant funds should be expended by the end of the spring 2022 semester.
- I understand that the SPUR Grant funds for eligible expenses will be dispersed when I submit valid receipts.
- I agree to provide a 1-page written summary of outcomes at the end of the spring semester.

Your signature below indicates that you understand your responsibilities in accepting this grant,

Student Signature _____ Date _____

Check the 2022 SPUR grant for which you are applying: _____ Tier 1 (include pg. 4) or
_____ Tier 2 (include pg. 5)

Please note: Students may apply for either Tier 1 **OR** Tier 2. Please indicate your choice clearly as the Undergraduate Research Council will not review applications that have not specified the tier and followed the corresponding directions.

Tier 1 Introductory Research Participation

Tier 1. *Student* (1-2 pages)

- Describe your proposed research participation.
- Include your personal goals and explain what you hope to learn if you receive this SPUR grant.
- How were you introduced to the idea of research?
- Please include two-three measurable outcomes for yourself and a general time-line for what you will be doing during the spring 2022 semester.

If awarded, you will have access to up to \$200. How will these funds will help your project?

Tier 1. *Faculty Member*

- What is your role in this Tier 1 proposal for the student?
- Please describe how you believe the student will benefit from this experience.
- Please sign below indicating that all of the information in the application is accurate and the student has your endorsement for this research experience funded by this Tier 1 SPUR grant.

Faculty Signature: _____ Date: _____

Tier 1 Budget Estimate

I. Materials and Supplies. Please list each item and the amount for your anticipated needs. (you may add additional lines)

a.	_____	\$ _____
b.	_____	\$ _____
c.	_____	\$ _____
d.	_____	\$ _____
	TOTAL	\$ _____

Do you anticipate using your Tier 1 SPUR funds for travel to a field site, library or other off campus location as part of the research process? Yes___ No___

Tier 2 Intermediate Research Participation

Tier 2 Student (2 pages)

- Describe your proposed research participation.
- Include your personal goals and explain what you hope to learn if you receive this SPUR grant.
- What specific research skills have you developed through your coursework and/or working on a research project?
- Please include two-three measurable outcomes for yourself and a general time-line for what you will be doing during the spring 2022 semester.
- Have you received prior support from the Undergraduate Research Council?
 - Summer Undergraduate Research Fellowship.
 - Student Research Travel Grant.
 - Undergraduate Research Assistant Program.

If awarded, you will have access to up to \$400. How will these funds will help advance your project?

Tier 2 Faculty Member

- What is your role in this Tier 2 student proposal?
- How would you rate the student's current knowledge of research methods?
- Please describe how you believe the student will benefit from this experience.
- Please sign below indicating that all of the information in the application is accurate and the student has your endorsement for this research experience funded by this Tier 2 SPUR grant.

Faculty Signature: _____ Date: _____

Tier 2 Budget Estimate

I. Materials and Supplies. Please list each item and the amount for your anticipated needs. (you may add additional lines)

a.	_____	\$ _____
b.	_____	\$ _____
c.	_____	\$ _____
d.	_____	\$ _____
	TOTAL	\$ _____

Do you anticipate using your Tier 2 SPUR funds for travel to a field site, library or other off campus location as part of the research process? Yes___ No___