General Education Committee Meeting Minutes

February 7, 2013

Members Present: Brooke Burk, Merle Canfield, Carol Van Der Karr, Bob Spitzer, Abby Thomas, Yomee Lee, Sonia Sharma, Bruce Mattingly

Members Absent : Kathleen Lawrence, Tawana McNair, Anita Kuiken

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | Approved | **To be posted on web** |
| **Update of review materials for the spring assessment** | * GE 6: No materials have been submitted yet. * GE 7 and GE 12: Materials are available for review. * The committee members may begin reviewing GE 7 and GE 12. * By next meeting, committee members will review the syllabi for GE 7 and GE 12 to see if everything is included. * Merle will try to generate report in the past GE categories during this semester. * Assessment folder and spreadsheet on shared GE drive |  |
| **Review of invitation letter** | * A link to the assessment will be added to the letter * The invitation letter will be sent out the chairs of the department by February 8th |  |
| **Cross listing POL 404 & CRM 404** | * Should the course attribute (GE) of POL 404 be carried over to CRM 404 should they become cross-listed or should the committee review the process? * The committee will review the course information next meeting and will begin working on making a protocol for cross-listing courses with attributes. |  |
| **Seamless transfer requirement resolution** | * SUNY will send a memorandum to the president within the next 1-2 weeks. * The faculty senate steering committee will give GE committee a charge. * GE committee will need to carefully read the recommendation as well as the background. * The committee members will need to pay particular attention to #1 on the third page and see what implications it will have on our campus. * 5-7: broader campus issues. * Issues and concerns related to the resolution include the following:   A. What is going to happen to local GE?  B. What falls under the preview of GE committee?  C. What data are people going to want to have?  D. What is the decision going to be on our campus?  E. Strategy-wise, what do we want to do? |  |
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Submitted by Yomee Lee

Approved 2/21/2013