General Education Committee

Minutes

November 4, 2011

Present: Canfield, Hokanson, Kelley, Klotz, Kuiken, Pickett, Thomas, White

Excused: Burk, Forde (student member), Mattingly, Schutt, Van Der Karr

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| **Topic** | **Comments** | **Action Item** |
| I. Minutes from October 21 |  |  Minutes approved. |
| III. Director, IRA Report | M. Canfield:* Provided a copy of letter to faculty to be sent out in December
* Explained when & why class selection will be accomplished.
* Stated 25% will be selected based on class size.
* Led discussion of new syllabi review process,
* Letter to Chairs, Deans, and faculty
* Need to update letter to faculty,
 | * We will wait until December to send letter
* A. Kuiken will draft an updated letter
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| II. Chairs Report | Anita Kuiken:* (a) Discussion of new GE Assessment Plan for 2011/12 – 2013/14 approved by the Faculty Senate.
* (b) Provost approved the ANT 318 Medical Anthropology as GE 12
* (c) Discussion of letter to be sent to faculty to review courses to be included in GE categories, and how to send out to faculty
* GE hand book update
 | * A. Kuiken will follow up with C. Van Der Karr about wording
* Thomas will follow up with wording of new GE assessment sent to Faculty senate
* N/A
* A. Kuiken will draft a letter
* A. Kuiken will follow up on 2006 draft to begin as a new project (next year)
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| IV. Other | General discussion of interest and feasibility of category specific rubrics* L. Pickett described process at former university
* Questions about putting process in place, S. Kelly explained about his department
* Discussion of plan to do a pilot with one department
* L. Pickett asked about student orientation with regards to GE information, S. Kelley asked about student expatiations, A. Thomas explained about GE discussion as an embedded part of student orientation
 | * Move to next meeting
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|  | Adjourned at 10:00 AM |  |

Respectfully Submitted by Orvil White, November 14, 2011