General Education Committee Meeting Minutes

October 3, 2013

Members Present: Brooke Burk, Lisa Czirr, Emily Quinlan, David Smukler, Carol Van Der Karr, Yomee Lee, Bruce Mattingly

Members Absent : Sonia Sharma

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| **Topic** | **Comments** | **Action** |
| **Welcome and approval of minutes** | No changes  | **Minutes approved.** |
| **GE Assessment Spring 2014** | Carol and Brooke met and discussed suspension of GE assessment for spring:* Should we suspend?
* Another question posed to the group about how we should handle it if so (should we double up or move back the assessment schedule?)
	+ Concerns about workload for the committee if we double up.
	+ Discussion about how we could handle the timing for the cycle.
 | **Committee agreed to suspend GE assessment for 2014 (Impacting GEs 1, 4, and 11).** **Assessment cycle to be pushed back a year, keeping the assessment “cohorts” together to balance workload.** |
| **Faculty Senate Proposal** | Brooke provided a draft letter to the Faculty Senate for review.David and Carol proposed edits to clarify the message. | **Brooke will edit and prepare for sending.** |
| **GE Campus Discussion** | Reviewed the timeline for the campus-wide discussion: * Fall: Survey will be sent out by the end of the month, open meetings to be held in November.
* Spring: Proposal to Faculty Senate, EPC sending out for 2 week review, and Faculty Senate vote.

Questions to be posed will be a follow-up to the initial feedback. Brooke offered to send those results to anyone who does not have them (they were distributed through email previously).Formed sub-committees to prepare the survey and the open meetings:* Survey: Emily, Lisa
* Open Meetings: David, Yomee

Discussed the GE categories outline and the requirements that must be retained. * Carol posed the idea of having a cheat sheet for the campus, to better help people understand where we do and do not have flexibility.
	+ For instance, Foreign Language is a GE and a degree requirement. Basic Communication consists of 4 courses.
* Comparison with our peer institutions
	+ How did others approach this? How did they revise their categories?
	+ Some have reduced or eliminated the requirements all together, allowing more flexibility.
 | **Sub-committees to meet and create drafts by the next GE meeting on 10/17.****Carol will pull together/send the information about changes that other schools have made to their GEs.** |
| **College Policy: Two courses from any one discipline to fulfill GE.** | Do we want to keep this policy? * Carol noted that we are out of compliance with it- the policy must be clarified either way
	+ Questions/discussion:
		- It’s a local requirement
		- How out of compliance are we?
		- Should come to consensus on how to proceed
 | **Brooke will put this on the next agenda for further discussion**  |
| **Meeting adjourned.** |  |  |

Respectfully submitted by Lisa Czirr

Approved 10/17/2013