

## Education Policy Committee Meeting Minutes

DATE: March 4, 2022

Faculty/Staff Members: Alyson Dearie, Eric Edlund, Margaret Gichuru, Christina Knopf, Maaike Oldemans, Jason Parks, Abby Thomas, Jeff Walkuski, Chris Widdall

Student Members: none

Ex-Officio Members: Thomas Hanford, Carol Van Der Karr

Guests: Nancy Diller

Members Absent: <Alyson Dearie, Carol Van Der Karr>

Topic	Comments/Discussion	Action
<b>Approval of minutes</b>	Meeting began with introductions and welcoming to Jason, new member for SOP	Minutes approved
<b>General discussion</b>	Eric did check in with Nancy and Chris on their action items. Nancy, noted she is continuing her work on and will update when there is something to inform the committee.  Chris was to check on residency requirement for concentration areas and see if it should be brought up to EPC.	Nancy will update when something is new.  Chris forgot the action item and will check on this before next meeting.
<b>Old business</b>	Eric updated us on letting FS know about the course reset policy. He was set to do it at FS but decided that maybe a memo	As review of the document questions were brought up by Chris if there is any way to do a U/S possibility so the GPA is not affected. Thom talked about the possible use of Retroactive Withdraw and how that might be used. Thom is

	in writing is needed. So, he created a memo and we went over that document. This memo will go to FS as an official document. This document was reviewed and will go forward.	going to bring this thought up to SRRS and will give the committee an update. Document was updated and Eric will give to Senate.
	Program standard GPA - update	Eric was going to send it out but in advance sent it to the Associate Deans. Vince had several comments and therefore Eric did not send out. Part of the concern was the way the Degree Works, works, indicating some confusion. Vince also noted that sometimes the catalog language is incorrect. Thom agrees on Vince's concerns. Thom noted that they have been working with SEACUS to suppress requirement indicators and allow the program standard GPA still be there, without the words of Requirement being used. So, the issue in Degree Works can be somewhat fixed. Catalog issue maybe Nancy and Carol's office can work on it. Thom suggested that this can be in place by Fall of 2022. Nancy noted that all programs will be getting a copy of their catalog very soon, so this might be a good time to ask programs to look at this. Chris noted that sending out the memo would be a good reminder that these pieces of information need to be reviewed and made up to date. Additional, changes were added to the document with the support of the committee to try to make the document a truly clarifying document. Thom Nancy, and Abby helped significantly with some content.
<b>New business</b>	Course Retake Policy for Transfer students.	This is about what is currently being done and how we might make a policy around it. There is a document in the share drive we can review. It is noted we should look at this next meeting and try to move it to FS.
	Discussion modifying policies for incompletes.	Maybe a small subgroup with associate deans about INC and how to do a form. Maybe a student could join us on this also. Vince did send us some comments on this that will be helpful. Christina, Margaret, Abby, and Eric will be EPC members and look for the associate deans to join in. Thom suggested some of us join SRRS group on Monday at 9am. Chris will join the meeting and report back to the sub committee.
<b>Action items (to-do list)</b>	Residency for Concentrations Letter to FS on Reset Policy Program Standard GPA	Chris Widdall Eric will send to FS Eric will send this on to the Deans and Associate Dean

<b>Adjourned</b>		Meeting adjourned at: <11am>
	Respectfully submitted by <Chris Widdall >, March 4, 2022>	

**Note on file naming convention:** Please save these minutes as **EPC-minutes-<year>-<month>-<day>.docx** so that they will be automatically ordered in the file folders. For example, if a meeting took place on April 1, 2021 then the file name would be **EPC-minutes-2021-04-01.docx**.