

Faculty Advising for Study Abroad



International Programs Office

International Programs Office

www.cortland.edu/studyabroad

- Old Main, Room 219
- X 2209
- Monday – Friday, 8:00am to 4:30pm



Mary Schlarb
Director



Hugh Anderson
Senior Study Abroad Advisor



Gonda Gebhardt
Associate Director for
Study Abroad



Danila Baban Hurre
Assistant Director for
International Student Services

Support Staff:

Heather Drew
Administrative Aid

Maere Vunk
Receptionist

Why Should Your Students Study Abroad?

Gain knowledge of cross-cultural understanding and foreign language skills

Personal Growth

Gain a new perspective on American Culture.

Campus Priority:
Transformational Education

To Increase Job Opportunities & Enhance Resume



Gain knowledge of world cultures, structures, and issues

Study Abroad Program Models

- Traditional Semester
- Summer Session
- Winter Session
- Faculty-led Short Term
- Internships
- Student Teaching
- Embedded Courses
- Programs Taught in English





SUNY Study Abroad Consortium

**SUNY Cortland students can study on any
SUNY Program- Over 900 Programs!**

www.suny.edu/studyabroad/

Credits earned abroad on *any SUNY program* are treated as **institutional credits**

Transfer students with maximum amount of transfer credits can still study abroad on *any SUNY program*

Grades earned abroad will be factored into the student's GPA

Detailed program information including course lists are available on the other SUNY campus's study abroad website.



SUNY Cortland Programs

Align with SUNY Cortland Majors

Partnerships with Universities that offer wide array of courses:

Australia: Fed Uni, Griffith

Egypt: Cairo

Germany: Fulda University

Ghana: University of Ghana

India: St. Aloysius University

Ireland: University College Cork

U.K.: London Met, Cumbria, Anglia Ruskin

Language & Culture Programs:

France: La Rochelle

Spain: Salamanca

Mexico: Cuernavaca

Costa Rica: Veritas

Venezuela: Venusa

China: Capital Normal

Specialized Programs:

Australia Student Teaching

Australia Summer Education Program

Belize Internships

Belize: History, Culture and the Arts

Belize: C.E.L.A.

Belize: Inclusive Recreation Project

Costa Rica: Winter Education

Costa Rica: Summer Teacher Institute

Costa Rica: Summer Business

Costa Rica: Winter Outward Bound

Germany: German Sport University

Ghana: Summer Africana Studies

Greece: Sport Industry, History and Culture

India: Research in Public Health

Ireland: Summer Art

Ireland: Summer Archaeology

Italy: Summer Journalism

NOLS

Projects Abroad

U.K.: Ancient Philosophies

Non-SUNY Programs

Students participating in a Non-SUNY Program will:

- Be unable to access financial aid
- Have credits earned abroad treated as transfer credits
- Need to get permission to transfer credits
- Need to take leave of absence from SUNY Cortland (semester programs only)

Students that wish to participate in a Non-SUNY program should be referred to the International Programs Office

Exception: Independent Internships Abroad

Requirements

- Semester Programs:
Must be second semester Sophomore, Junior or Senior
- Winter, Summer & Other Short Term Programs:
Anytime!
- 2.5 -3.0 minimum overall GPA depending on program
- 2 recommendations
- Study statement
- Official Transcript



The Student Role

- ✓ Research & Explore
 - Learn about Programs & Process
 - Attend Study Abroad 101
 - Research Programs
 - Know Application Requirements

- ✓ Planning
 - Meet/Plan with Academic Advisor
 - Students should clearly articulate why they want to study abroad as it relates to their academic, career and/or personal goals
 - Student should come with program and course options with descriptions/syllabi

 - Meet with Study Abroad Advisor

 - Research Funding, Meet with Financial Aid Advisor

The Student Role

✓ Apply [Online Application](#)

▪ Academic Recommendations

Recommenders will receive an email requesting a recommendation. They may complete an easy online form or upload a letter of recommendation.

▪ 'Blue' Course Approval (initial and any amendments)

✓ Prepare

▪ Pre-departure Orientation

✓ Return

▪ Internships available

Cortland Study Abroad Promoter (C-SAP) & others

The Academic Advisor Role

✓ Motivate Your Students:

Assess student interest

Convey benefits of studying abroad

Consider 10 minutes of class time for a C-SAP presentation

✓ Guide Your Students:

Program selection,

Refer to International Programs Office, Study Abroad 101

Study abroad fairs and other information sessions

✓ Assist Your students:

Develop academic plan that includes study abroad

Recommendations

Course selections

Course equivalencies

The Academic Advisor Role

Academic Planning that includes study abroad:

- Help determine best time for student to study abroad
 - Be aware of class offerings and timings within your department
- Help students select courses that satisfy degree requirements
 - Save GEs (6, 11, 12)
 - Save electives – major and other
 - Foreign language requirements
 - Save courses that have broader requirements
 - All study abroad courses are approved as LAS credits

The Academic Advisor Role

The “Blue” Course Approval Form:

- You are the expert in field-knowledgeable about course content
- Support and review by associate deans
- Expect the unexpected:
select more courses than required
- Be flexible: International Marketing=MGT3XX
- Student should be prepared with course selection options & descriptions
- Syllabi available if needed
- Utilize resources
 - Course Equivalency Charts

Cortland C#: _____

SUNY
Cortland

OVERSEAS COURSE PREFERENCE AND APPROVAL FORM

Name: _____ C-Number: _____ Email: _____

Local Address: _____ Local Phone: _____

Permanent Address: _____ Home Phone: _____

Major: _____ Graduation Date: _____

Overseas Program and SUNY Cortland: _____ Semester/Year of Study: _____

Instructions: In consultation with your academic advisor, please list the overseas courses you would prefer to take. Please provide 6-10 courses in case you are unable to register for your first choice courses.

Overseas Course, Title, Prefix and Number (e.g. SP 201 - Spanish Literary History)	Credits	Cortland Equivalent (e.g. SP 18, INT 101)	Gen Ed Category (if applicable)	Notes (if you have any)

Courses received from a SUNY Cortland or other SUNY Study Abroad program are entered into the student's academic record and calculated to the GPA. All Study Abroad programs have been approved for liberal arts credits.

Academic Advisor Signature: _____ Date: _____

Associate Dean Signature: _____ Date: _____

REQUIRED STUDENT ACKNOWLEDGEMENT: I understand that this study abroad experience, as approved, will affect my degree requirements and academic transcript. I also understand that these course approvals are my responsibility, and not that of the International Programs Office. It is also my responsibility to obtain approval from SUNY Cortland for any and all classes I participate in while overseas. In the event that I change any of the above courses, I understand that I must seek additional approval from the Associate Dean of my school by the end of the first full week of classes abroad. I also understand that I am responsible for the fulfillment of my degree requirements. I acknowledge that the courses listed above are required for my SUNY Cortland degree.

Student's Signature: _____ Date: _____

Form Approval & Routing: Student & Academic Advisor → Associate Dean → International Programs Office → Copy to Student

Associate Dean
School of Arts & Sciences, Room 110-1110Bldg - Cortland, NY 13816-1100 • Phone: (607) 752-4240

School of Education, Room 110-1110Bldg - Cortland, NY 13816-1100 • Phone: (607) 752-4240

School of Professional Studies, Room 110-1110Bldg - Cortland, NY 13816-1100 • Phone: (607) 752-4240

International Programs Office
110-1110Bldg - Cortland, NY 13816-1100 • Phone: (607) 752-4240 • Fax: (607) 752-4240

© 2010 SUNY Cortland

The Academic Advisor Role

Outreach While Advisee is Abroad:

- Course changes after student arrival abroad
Communicate via e-mail to assign new equivalencies
- Stay connected
Read student blogs/journals
- Prepare for upcoming semester
Advising and pin by e-mail



Advisor Resources for Study Abroad

- ❑ Website
- ❑ Course Equivalency Charts
- ❑ FAQs
- ❑ International Advocate
- ❑ International Programs Office
- ❑ Other Faculty
- ❑ Study Abroad 101
- ❑ Associate Deans
- ❑ Return Study Abroad Students
- ❑ C-SAPers
- ❑ Study Abroad View Book
- ❑ Your own expertise!

SUNY
Cortland

About Academics Admissions Tuition/Aid Student Life Athletics Giving

Study Abroad Course Equivalencies

Home / International Programs / Faculty/Staff Resources / Study Abroad Course Equivalencies

Cortland Study Abroad Programs Equivalency Chart*

Federation University (Ballarat) Australia	Griffith University Australia	Belize Internships	Belize Summer Teacher Institute
China Summer History, Culture & Arts	Universidad Veritas Costa Rica	Costa Rica Summer Teacher Institute	University of La Rochelle France
Deutsche Sporthochschule Cologne, Germany	Hochschule Fulda University Fulda, Germany	Summer in Ghana Legon, Ghana	University of College Cork Ireland
Dingle Summer Art Ireland	The Spanish Language Institute Cuernavaca, Mexico	University of Salamanca Spain	University of Cumbria United Kingdom
National Outdoor Leadership School (NOLS)	Independent Internships	Australia Student Teaching	Belize I.S.I.S.
Atlantis Mobility Project	Teach in Thailand	Oman Center for International Learning	University of Ghana, Legon
London Metropolitan University United Kingdom	VenUSA College Venezuela	Capital Normal University Beijing	Other-SUNY Study Abroad Programs

* This chart is an example of past equivalencies. Equivalencies can change based on a student's major and individual academic requirements. Final decision on all course equivalencies is made by the student's advisor and associate dean.

International Programs

News and Events

International Student Services +

Study Abroad +

Faculty/Staff Resources x

Faculty Advising for Study Abroad

Study Abroad Course Equivalencies

Independent Internships

Faculty Advising for Study Abroad Workshop (PDF)

Faculty/Staff Funding Opportunities

International Advocate Workshop

Cortland Study Abroad Promoters

International Programs Office

Mary Schlarb, Director

Old Main, Room 219
P.O. Box 2000
Cortland, NY 13045
Phone: +1-607-753-2209

Application Process & Timeline

General Application & Scholarship Deadlines:
For Online Application and Recommendations

- Summer: March 15
- Fall: April 15
- Winter/Spring: October 15

'Blue' Course Approval Form Deadlines:

- Summer/Fall: May 1
- Winter/Spring: December 1

How do Students Pay for Study Abroad?

✓ Financial Aid

Students should be referred to their Financial Aid Advisor
Summer – 6 credits to access aid

✓ Scholarships

Available to Cortland students only
Outside Scholarships

✓ Exchange Award

Available to Cortland Students Only

Case Study #1

Kyle is an Education major with a Humanities concentration that would like to study in Italy. He does not speak Italian fluently.



Case Study #2

Haley is a biology major that wants to study abroad to learn Spanish. She is on schedule to graduate early. Finances are not a concern. She would like to study on Cortland's program to Costa Rica.



Questions?
Other scenarios?