## Re-releasing an Exam for a Single Student eLearning Blackboard Learn 9.1 for Faculty

Occasionally, a single student might need to re-take a test, but you don't want to clear their attempt. To release it again to a single student, you must first create an adaptive release to only allow that one student to see it, and then change the amount of attempts for the test.

First, you must make sure that the test is unavailable, so if a student enters the test area while you are working, they don't take the test again. We will make the test available in a later step.

You will know the test is unavailable by the "greyed out" icon and the message *Availability: Item is not available.* 



If it is available, to make it unavailable, click the action menu associated with it, and click **Edit Test Options**.



Then change the option Make the Link Available to No



Click **Submit** when finished.



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Now, let's start by clicking the action menu associated with that test and click **Adaptive Release** 

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3	Edit the Test		
2	> Edit the Test Options		
2	> Adaptive Release	←	_
2	> Adaptive Release: Advanced		
2	> Set Review Sta		
3	> Metadata		
3	> Statistics Tracking (On/Off)		
2	> User Progress		
1	> Move		
2	Delete		
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	> Delete		

Under **Membership**, click **Browse** 

2.	Membership	
	This content item is visible to al	I users until a Membership criterion created. Users must be sp
	Username	Browse
		Enter one or more Username values or click Browse to Search. Separa
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Then find the student(s) you wish to give access to the test again.

Adaptive Release			
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earnprod1.cortland.edu/webapps/blackboard/widgets/courseusersearch/courseUserSearch.jsp?course_jd=_90_			☆
Course Membership			- III
Field Username String Contains Term Go			
No users found for the current Search. Enter the Search Criteria on the left.			
	Cancel	Submit	-
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Click **Submit** when finished to add that student to the adaptive release.

Click **Submit** on the adaptive release screen to complete the adaptive release process.



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Now, click the **Action Menu** associated with the test and click **Edit the Test Options**.

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> Edit the Test	
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> Adaptive Release: Advanced	
> Set Review Status(Disabled)	
> Metadata	
> Statistics Tracking (On/Off)	
> User Progress	
> Move	
> Delete	J
> Delete	

Change **Make Link Available** to **Yes** and check **Multiple Attempts**. Note that you must add 1 to the number of attempts to give a student access since they've already taken the test. For example, to allow a student to have one more attempt, you must choose to give two attempts on the test.

	Test Availability				
	Make the Link Available  Yes  No Add a New Announcement for this Test  Yes  No				
	V Multiple Attempts				
	0	Allow Unlimited Attempts			
	۲	Number of Attempts 2			
	0	Number of Attempts 2			

When finished, click **Submit** 

