**Phased Retirement Program – Assignment and Work Schedule**

**(complete and attach to Phased Retirement Application)**

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| Dates covered by this assignment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Year of Phased Retirement (check one) (a new contract will be issued for each year of the phased retirement program):  \_\_\_\_\_ Year One \_\_\_\_\_ Year Two \_\_\_\_\_ Year Three |
| Obligation for the period (check one): \_\_\_\_\_ 25% \_\_\_\_\_ 50% |
| **Academic** faculty assignment (outline specific course being taught and identify semester – attach additional pages if needed):  Fall semester \_\_\_\_\_ (year) Courses (or other assignment):  Spring semester \_\_\_\_\_ (year ) Courses (or other assignment):  Approvals (work assignments require approval of the Department Chair and Dean and are subject to change based upon the needs of the department).  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Department Chair) (Date)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Dean) (Date) |
| **Professional** faculty assignment (outline specific assignments and work schedule – attach additional pages if needed):  Approvals (work assignments require approval of the Director/Dean and are subject to change based upon the needs of the department).  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Director/Dean (Date) |