2+2 TRANSFER ARTICULATION AGREEMENT

between

THE STATE UNIVERSITY OF NEW YORK
COLLEGE AT CORTLAND

and

TOMPKINS-CORTLAND COMMUNITY COLLEGE
2+2 TRANSFER ARTICULATION AGREEMENT
between
THE STATE UNIVERSITY OF NEW YORK
COLLEGE AT CORTLAND
and
TOMPKINS-CORLAND COMMUNITY COLLEGE

The purpose of this agreement is to facilitate the transfer of Associate of Applied Science (A.A.S.) degree students majoring in Human Services from Tompkins-Cortland Community College to the Bachelor of Arts (B.A.) or Bachelor of Science (B.S.) degree programs in Human Service Studies at the State University of New York College at Cortland. Associate in Applied Science degree recipients will have the opportunity to: (1) enter SUNY Cortland as juniors, and (2) assuming normal academic progress, complete the Bachelor of Arts or Bachelor of Science degree.

APPLICATION/ADMISSION TO SUNY CORTLAND

Students who earn the A.A.S. degree in Human Services from Tompkins-Cortland Community College and who meet the current admission criteria at SUNY Cortland will be admitted to the B.A. or B.S. degree programs in Human Service Studies. Since the demand for these programs may exceed capacity, students will be admitted on a space available basis.

To be considered for admission to SUNY Cortland a student must complete the State University of New York application. Official transcripts should be sent from the Registrar at all post-secondary schools previously attended, directly to the SUNY Cortland Admissions Office. Upon receipt of the application and all official transcripts, the Admissions Office will determine eligibility for admission.

B.A. OR B.S. COMPLETION TIME FRAME

Course work completed in an A.A.S. degree program is acceptable to SUNY Cortland on a course by course basis. All Liberal Arts credits will be applied to the Bachelor of Arts or Bachelor of Science degrees. Students having Associate of Applied Science (A.A.S.) degrees may have earned some credits not applicable to specific Cortland programs. Satisfaction of degree requirements including general education and the major will be determined on a course-by-course basis by SUNY Cortland's Admissions Office.

1. Human Service Studies at SUNY Cortland is designed to facilitate the transfer of students from lower-division to upper-division study without undue credit loss. Students holding the A.A.S degree in Human Services from Tompkins Cortland Community College will have the opportunity to satisfy Bachelor of Arts or Bachelor of Science degree requirements in Human Service Studies, assuming:
   * academic advisement is carefully followed at both Tompkins Cortland Community College and SUNY Cortland
   * completion of 75 credits of courses designated as Liberal Arts and Sciences (LAS)
for the Bachelor of Science degree and 90 credit hours of LAS courses for the Bachelor of Arts degree -- transfer equivalent courses designated as LAS will count toward the total LAS credits necessary for the degree completion of the basic introductory course in human services, at least six credit hours of field work (internship), and six additional credits in human service courses at Tompkins Cortland Community College; additional course work in human services, up to a total maximum of eighteen credits will count toward the major requirements for the B.A. or B.S. degree

* completion of at least one-half the major requirements (eighteen credits) at SUNY Cortland, chosen from courses distributed among seven categories; all majors must complete the Senior Seminar course in category seven at SUNY Cortland

* normal and satisfactory academic progress

GENERAL EDUCATION REQUIREMENTS

General education requirements are not automatically considered complete for students earning the A.A.S. degree, although typically these students will receive three (3) waivers to be applied toward course categories in General Education. Through careful advisement at Tompkins Cortland Community College it is possible for degree students to complete additional courses that will satisfy general education requirements at SUNY Cortland.

ACADEMIC MAJOR REQUIREMENTS

Transfer students should follow major course requirements as outlined in the SUNY Cortland Catalog. The introductory human service course, a minimum of 6 credits in field studies (internship), and at least 6 additional credits in human services courses should be completed at Tompkins Cortland Community College prior to transferring to SUNY Cortland in order to insure that students will have the necessary preparation to continue advanced, upper-division major courses.

EVALUATION OF TRANSFER CREDIT

Transfer credit is automatically evaluated by the Admissions Office upon a student's paid deposit at SUNY Cortland. The evaluation will include course work from all official transcripts on file. To insure a complete evaluation, transfer students are encouraged to have ALL official college transcripts sent to the SUNY Cortland Admissions Office early in the application process.

AGREEMENT REVIEW/REVISION

Faculty and administration at SUNY Cortland and Tompkins Cortland Community College are responsible for conferring on matters of curricular content and program detail. Both colleges agree to the timely exchange of information, especially as it pertains to curricular/degree changes
which may influence academic advising and degree requirements. This agreement shall remain in effect until terminated by either college.

THE STATE UNIVERSITY OF NEW YORK
COLLEGE AT CORTLAND

Judson Taylor, President

William F. Sharp, Provost and Vice President,
Academic Affairs

TOMPKINS-CORTLAND COMMUNITY
COLLEGE

Carl Haynes, President

John Conners, Dean of Academic Affairs