Articulation Agreement
Between
Hudson Valley Community College
And
SUNY Cortland
Associate of Science in Business Administration
And
Bachelor of Science in Sport Management

I. General Statement of Purpose:

This document establishes a formal transfer agreement between SUNY Cortland’s Bachelor of Science in Sport Management Program and Hudson Valley Community College’s Associate of Science in Business Administration Program.

II. Objectives:

A. To create a seamless transfer process for students from Hudson Valley Community College into SUNY Cortland

B. To attract highly qualified students to both colleges

III. Eligibility/Admissions Requirements:

A. Hudson Valley Community College students must complete an Associate of Science in Business Administration before entrance into SUNY Cortland’s Sport Management Program.

B. Hudson Valley Community College students must meet the academic requirements for admission including specific coursework as outlined in the attached proposal.

C. Hudson Valley Community College students must complete a minimum of seven of the ten SUNY General Education Requirements.

D. Hudson Valley Community College students must complete the application process of SUNY Cortland.
IV. Benefits/Advantages:

A. Junior status for degree and financial aid purposes.

B. Guidelines for completion of program at SUNY Cortland and direct contact for advisement promote an easier transition for qualified students.

C. Waiver of the Cortland General Education Requirements (not SUNY GE Requirements).

D. Transfer of all non-major related coursework with a D or better with the exception of courses that satisfy SPM required or professional elective courses. Students must receive a C or better in all SPM equivalent courses.

E. Participation in internships and study abroad programs

F. Eligibility for transfer scholarships.

V. Terms of Agreement:

A. Admission Consideration
   1. General Admission
      A minimum overall grade point average of 2.8 is required for consideration for admission to SUNY Cortland's Sport Management Program. It must be noted, however, that program admissions standards may be significantly higher.

   2. Preferred Admissions Status
      The following conditions must be satisfied:
      a. Submission of the admissions application must be made by February 15th for Fall and October 15th for Spring semesters.
      b. A minimum of 45 credits must be completed toward the Hudson Valley Community College Associate of Science degree with a 3.2 or better overall grade point average.
      c. A written recommendation letter from the Hudson Valley Community College Business Administration Chair is preferred.
B. The maximum number of credits that can be applied toward the Cortland degree is 64.

C. Hudson Valley Community College students agree to provide a final transcript with their degree stated.

D. This articulation agreement will be maintained on an annual basis through contact between department chairpersons, program coordinators or designated faculty members.

E. Each institution will be responsible for making this agreement viable and workable for interested students.

F. Each institution may engage in publication and marketing of this agreement.

G. SUNY Cortland and Hudson Valley Community College agree that future changes in the SUNY Cortland Sport Management Program will create necessary commensurate changes in this agreement.

H. Half of the credits in the major and a minimum of 45 hours of course work must be completed in residency at Cortland.

I. The Hudson Valley Community College transfer student will complete at least 4 semesters of course work at SUNY Cortland. Additional time may be needed depending on the concentration and/or dual major and foreign language requirements.

VI. Effective Date, Duration, Revisions:

A. The duration of this agreement is for three years beginning September 1, 2008 through August 31, 2011 with a re-evaluation each year before July 31st of each year.

B. Minor changes to the programs will be carried out by the chairs designated as contact persons or their designees. Major changes, that is, changes to the conditions for the agreement will be communicated to all parties, and the agreement will be amended to reflect these changes.
VII. Signatures

Dr. Erik J. Bitterbaum  
President  
SUNY Cortland  

Date  1/10/08

Dr. Andrew J. Matonak  
President  
Hudson Valley Community College  

Date  1/22/07

Dr. Mark J. Feus  
Provost and Vice President for  
Academic Affairs  
SUNY Cortland  

Date  12/2/08

Dr. Carolyn Curtis  
Vice President for Academic Affairs  
Hudson Valley Community College  

Date  1/24/09

Dr. John Cottone  
Interim Dean, Professional Studies  
SUNY Cortland  

Date  12/11/08

Mr. Phillip White  
Dean, School of Business, School of  
Engineering and Industrial Technologies  
Hudson Valley Community College  

Date

Dr. Ted Fay  
Chair, Sport Management  
SUNY Cortland  

Date  12/11/08

Dr. Karen Holmes  
Chair, Business Administration  
Hudson Valley Community College  

Date  1/22/09
VII. Signatures

Dr. Erik J. Bitterbaum  
President  
SUNY Cortland  
12/12/08

Dr. Andrew J. Matonak  
President  
Hudson Valley Community College  
11/22/09

Dr. Mark J. Pisac  
Provost and Vice President for Academic Affairs  
SUNY Cortland  
12/12/08

Dr. Carolyn Curtis  
Vice President for Academic Affairs  
Hudson Valley Community College  
1/22/09

Dr. John Cottone  
Interim Dean, Professional Studies  
SUNY Cortland  
12/11/08

Mr. Phillip White  
Dean, School of Business, School of Engineering and Industrial Technologies  
Hudson Valley Community College  
1/27/09

Dr. Ted Fey  
Chair, Sport Management  
SUNY Cortland  
12/16/08

Dr. Karen Holmes  
Chair, Business Administration  
Hudson Valley Community College  
1/22/09