ARTICULATION AGREEMENT
BETWEEN SUNY CORTLAND
B.A. INTERNATIONAL STUDIES
AND
TOMPKINS CORTLAND COMMUNITY COLLEGE
A.S. INTERNATIONAL STUDIES

I. General State of Purpose:
   This document establishes a formal transfer agreement between Tompkins Cortland
   Community College, A.S. International Studies and SUNY Cortland's B.A.
   International Studies.

II. Objectives:
    A. To create a seamless transfer process for students from Tompkins Cortland
       Community College to SUNY Cortland;

    B. To attract highly qualified students to both colleges.

III. Eligibility/Admission Requirements:
    A. Tompkins Cortland Community College students must complete an Associate
       Degree in International Studies before entrance into the SUNY Cortland B.A.
       International Studies;

    B. Tompkins Cortland Community College students must meet the academic
       requirements for admission to SUNY Cortland, including specific course work as
       outlined in this proposal;

    C. We recommend that Tompkins Cortland Community College students complete a
       minimum of seven of the ten SUNY General Education requirements;

    D. Tompkins Cortland Community College students must complete the SUNY Cortland
       application process.

IV. Benefits/Advantages:
    A. Junior status for degree and financial aid purposes;

    B. Waiver of the Cortland General Education requirements (not SUNY GE
       requirements);

    C. Guidelines for completion of International Studies at SUNY Cortland and direct
       contact for advisement to promote an easier transition for qualified students.
V. **Terms of Agreement**

A. Admission requirement: A minimum overall grade point average of 2.5 is required for admission;

B. The maximum number of credits completed at Tompkins Cortland Community College that can be applied toward the Cortland degree is 64;

C. Tompkins Cortland Community College students must provide a final transcript with their degree designated;

D. This articulation agreement will be monitored on an annual basis by contact between department chairpersons;

E. Each institution will be responsible for making this agreement viable and workable for interested students;

F. Each institution may engage in publication and marketing of this agreement;

G. SUNY Cortland and Tompkins Cortland Community College agree that future changes in the SUNY Cortland International Studies program will create necessary commensurate changes in this agreement.

H. Half of the credits in the major and concentration and a minimum of 45 hours of course work must be completed in residency at SUNY Cortland.

I. The Tompkins Cortland Community College transfer student will complete at least 4 semesters of course work at SUNY Cortland.

VI. **Effective Date, Duration, Revisions**

A. The duration of this agreement is for three years beginning January 1, 2015 through December 31, 2017 with a re-evaluation each year before January 1 of each year.

B. Minor changes to the International Studies program will be carried out by the department chairs designated as contact persons or their successors. Major changes, that is, changes to the conditions for the agreement will be communicated to all parties, and the agreement will be amended to reflect these changes.
Articulation Agreement
Tompkins Cortland Community College/SUNY Cortland
A.S. International Studies/B.A. International Studies

SIGNATURES:

SUNY CORTLAND

Erik J. Bitterbaum
President
SUNY Cortland

Signature 11/3/14  Date

Mark J. Prus
Provost and Vice President for Academic Affairs
SUNY Cortland

Signature 10/30/14  Date

R. Bruce Mattingly
Dean, School of Arts and Sciences
SUNY Cortland

Signature 10/23/14  Date

TOMPKINS CORTLAND COMMUNITY COLLEGE

Carl E. Haynes
President
Tompkins Cortland Community College

Signature 10/1/14  Date

John R. Conners
Provost and Vice President of the College
Tompkins Cortland Community College

Signature 10/1/14  Date

Tina Stavenhagen-Helgren
Program Chair, International Studies
Tompkins Cortland Community College

Signature 9-25-2014  Date

Alexandru Balas
Coordinator, International Studies
SUNY Cortland

Signature 10/24/14  Date