**Graduate Faculty Executive Committee**

**D R A F T - Meeting Minutes – October 31, 2016**

Members Present: Darci Bacigalupi; Ronnie Casella; Jena Curtis; Jose Feliciano; Tracy Frenyea; Eileen Gravani; Ingrid Jordak; Isa Jubran; Jordan Kobritz; Caitlin Liberati; Joy Mosher; Jerry O’Callaghan; Judy Ouellette; Kevin Sheets; Carol Van Der Karr; Nance Wilson;

 Andy Young

Members Absent: Mark Dodds

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | The minutes from 9/19/2016 and 10/3/2016 were approved. | **Approved** |
| **New Business** |  |  |
| 1. Graduate Students  | There was further discussion about the graduate students and programs. There was clarification regarding the student enrollment in the Sport Management program. Regarding services to the students, C. Van Der Karr said she may have a graduate referral sheet that may be helpful to the group as well as to the graduate coordinators. It was suggested that the graduate assistantships would be a good recruitment tool as students are making their decisions.  |  |
| 2. Program Deactivation Adolescence Education: Social Studies (7-12) MSED | The history department is requesting to deactivate this program. C. Van Der Karr made a motion to recommend; seconded by C. Liberati. Unanimous. | **Passed** |
| 3. New Course Proposal LIT 590 – Teaching and Learning Literacy in the Digital Age | The course type should be changed to lecture traditional and it was suggested to change the frequency code to at least once a year. R. Casella made a motion to contingent pass; seconded by J. O’Callaghan. Unanimous. | **Contingent Pass** |
| 4. New Course Proposal LIT 530 – Reading Recovery 1 LIT 531 – Reading Recovery 2 | R. Casella made a motion to recommend; seconded by A. Young. Unanimous. | **Passed** |
| 5. Alteration of an Existing Course FSA 545 – Teaching Students with Severe or Multiple Disabilities | D. Bacigalupi indicated that FSA 645 (original course number) was not in Banner, however FSA 640 is. After looking at the college catalog it is not clear what the difference is between FSA 645 and FSA 640. Verification is also needed on the frequency codes, as well as with the issue of an undergraduate perquisite. R. Casella will reach out to the department for clarification.  | **Tabled** |
| 6. Alteration of an Existing Program Teaching Students with Disabilities (1-6) | This proposal is pending the approval of FSA 545. | **Tabled**  |
| **Meeting Adjournment** | With no further business, the meeting was adjourned at 9:52 a.m.  | **Adjourned** |

Submitted by Pam Schroeder