

Spring 2012 General Education Assessment Assessment Instrument Results Form

Due: May 18th, 2012

Instructor Name: _____

General Education Category:

Course: _____

Section Number: _____

Thank you for participating in the GE assessment of your course and for submitting your syllabus and materials regarding this assessment. We appreciate your taking the time to develop and administer the course embedded assessment.

Here are the next steps you should be taking regarding the assessment:

- Administer your assessment method.
- Score Assessment.
- Using the enclosed rubric, convert the student's assigned grade into the appropriate point scale.
- Complete the grid on the next page or feel free to submit this from a downloaded class list or Excel Spreadsheet.

Please complete this response form and submit with additional supporting materials (if needed) to the General Education Committee via Pam Schroeder, Academic Affairs Office, Miller Building Room 404 or pam.schroeder@cortland.edu by **May 18th, 2012**.

