The tenth meeting of the Faculty Senate 2014-2015 was called to order by Chair Kathy Lawrence on Tuesday, March 3, 2015 at 1:15 PM in the Park Center Hall of Fame Room.


GUESTS PRESENT: F. Pierce

I. APPROVAL OF THE MINUTES: Due to a lack of quorum the minutes were not approved.

II. SENATE ACTIONS: Due to a lack of quorum there were no Senate actions.

III. CHAIR’S REPORT - K. Lawrence – The chair opened her report announcing that since there was no quorum the minutes would not be approved. The Chair also reported on the ongoing vacancy which needs to be filled for Vice Chair. She mentioned sending out an e-mail soliciting feedback, comments and concerns, as well as the General Open Meeting, which will be held during the Senate meeting time. The date of the General Open Meeting will be announced in the future, but has not been determined, due to an upcoming proposal which might generate a lot of opinion. Chair Lawrence heard from Joanne Barry about the Long Range Planning Committee Proposal, from the Review of Governance Committee, and how to accommodate the changes in membership, depending on the outcome. Joanne Barry has sent out a reminder that the elections for the open seats in the Fall are as follows: call for nominations, 3/18; deadline for call for nominations, 3/30; Slate of nominations, 3/31; additional ballots, 4/7; ballots issued, 4/10; ballots tallied, 4/17.

IV. VICE CHAIR’S REPORT - No Vice Chair.

V. TREASURER’S REPORT – C. Schubert – No report (absent)

VI. SECRETARY’S REPORT – R. Grantham – No report.

VII. PRESIDENT’S REPORT: M. Prus gave the report for the President as follows:
Storm warning with possible cancellation of classes
NY Jets – Cortland vs. Florham Park, NJ for training camp 2015
Peter Perkins, VP Institutional Advancement; David Duryea, Vice President of Finance and Management

VIII. STANDING COMMITTEE REPORTS:

Student Affairs Committee – M. Connell – No report (absent.)

Academic Faculty Affairs Committee – A. Fitz-Gibbon – No report (absent).

Long-Range Planning Committee – G. Douglas – No report.

Educational Policy Committee – K. Polasek – No report.

Professional Affairs Committee – K. Pristash – The survey of professionals regarding the Professional Discretionary Awards will be distributed later this week and will eventually go to the President’s Cabinet for review.

IX. OTHER COMMITTEE REPORTS:

Committee on Teaching Effectiveness – J. Walkuski – The committee met and selected Jeff Walkuski as chair. The committee plans to hold a joint meeting with the faculty development committee in order to discuss markers of quality teaching as well as strategies to facilitate and support excellence in teaching across the campus. The committee is also in the process of developing an on-line survey to be administered to the teaching faculty regarding teaching.

College Research Committee – B. Hodges – No report (absent)

General Education Committee – J. McNamara – No report (absent)

Graduate Faculty Executive Committee – J. Curtis - No report.

Review of Governance Committee – J. Walkuski – The committee has met several times this semester and has submitted one handbook proposal to the senate regarding the LRPC. The committee will present at least three more proposals for consideration by the senate by the meeting of March 24, 2015.

X. AREA SENATOR: J. Hartsock asked a question regarding implementation of the new General Education policy.

XII. STUDENT SENATORS’ REPORT – P. Viscome – Increasing on-campus students meal plans declining balance account used at retail units, known as dragon dollars, by 50 dollars.
   - Bistro will be opening for breakfast starting next week to alleviate congestion at Neubig in the morning. Note: Made-to-order omelets will not be served like at Neubig.
   - Students are allowed to receive an additional serving of food upon request at our unlimited dining facilities (Neubig and Bistro)
   - A piece of fresh fruit and a Yolato (frozen yogurt) cone may be taken to go.
   - Raquette pizza will be open for lunch in the upcoming weeks.

XIII. Committee on Committees – J. Barry, Chair – There was no report from the Committee on Committees.

XIV. OLD BUSINESS: - The Review of Governance Committee Proposed Changes to the Handbook regarding changes to the LRPC Committee was discussed, but due to a lack of quorum, it was postponed until March 24, where further discussion and voting will be conducted.

XV. NEW BUSINESS: The Review of Governance Committee, represented by J. Walkuski, Chair, introduced a new item of business regarding a proposal involving the position of Vice Chair, which will be re-introduced at the next Senate meeting on March 24, due to a lack of quorum.

XVI. ANNOUNCEMENTS: There were no announcements.

Respectfully Submitted,

Barbara Kissel
Recording Secretary

The following reports are appended to the minutes in the order that they are distributed:

(1) Review of Governance Committee Proposed Changes to the Handbook regarding the LRPC Committee, Submitted by J. Walkuski, Chair, ROG.

(2) Review of Governance Committee Proposed Changes to the Handbook regarding the position of Vice Chair, submitted by J. Walkuski, Chair, ROG.

APPENDIX 1
Proposed Changes to the Long Range Planning Committee
submitted by J. Walkuski, Chair

Review of Governance Ad hoc Committee
Proposed Changes to the SUNY Cortland College Handbook

<table>
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<tr>
<th>Current Wording</th>
<th>Proposed Wording in <em>Italics</em></th>
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ARTICLE VII: COMMITTEES

Section C. Policy Committees

3. Duties:

d. Long-Range Planning Committee:

1. To consider and recommend to the Senate matters related to current academic plans, long-range planning, and other such matters designated to it by the Senate.

2. To determine the procedure whereby faculty and student input is obtained regarding long-range plans. The procedure developed shall be subject to approval by the Senate, and to mandatory review every two years.

3. Procedures to be Used by the LRPC

   a. Ask all academic units and departments to either (i) prioritize and submit to the LRPC aspects of their academic unit long-range or strategic plans or statements, or (ii) if no formal plan or statements exist, to submit a statement of prioritized strategic values or issues agreed upon by the academic unit. This will be accomplished through a Web-based survey and will be reflective of the new SUNY Cortland Mission Statement. This could include the use of an online forum (e.g., a “wiki”) or other methods of input such as open forums and/or surveys.

   b. LRPC will present its findings and recommendations to the Faculty Senate, the Strategic Planning Steering Committee and the campus community in the spring of 2009.
Current Wording | Proposed Wording in Italics
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150.03 SUNY CORTLAND FACULTY BYLAWS
ARTICLE VII: COMMITTEES
Section C. Policy Committees

There shall be five standing Policy Committees:

d. The Long-Range Planning Committee

Membership shall be as follows:
- one member representing mathematics/sciences
- one member representing social/behavioral sciences
- one member representing fine arts/humanities
- one member representing professional studies
- one member representing education
- one member representing library
- one member representing professionals
- two student members

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APPENDIX 2
Proposed Changes to the SUNY Cortland College Handbook
submitted by J. Walkuski, Chair

Review of Governance Ad hoc Committee

Current Wording | Proposed Changes to the SUNY Cortland College Handbook | Proposed Wording
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150.03 SUNY CORTLAND FACULTY BYLAWS
ARTICLE V: OFFICERS
Section B.

2. The vice chair of the Senate shall:
a. Serve as chair of the Senate in the latter's absence and in case of a vacancy shall act as chair pro-tem for the remainder of the chair's term. This shall not be considered to be a violation of Article X, Sections 5.c. and 8.b.
b. Discharge such other duties as shall be assigned by the chair with the advice and consent of the Senate.
c. Assume the office of chair of the Senate for the academic year following term of service as vice chair. These duties shall be assumed at the close of the spring semester.

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| **150.03 SUNY CORTLAND FACULTY BYLAWS**  
**ARTICLE X: ELECTIONS**  
1. Offices of the faculty to be filled by election by the voting faculty: |
| a. Vice chair of the Senate and chair designate.  
 b. Secretary  
 c. Treasurer  
 d. Three or four members each year of the Committee on Committees.  
 e. Representative and alternate representative to the State University Senate.  
 f. One faculty representative to the Student Senate.  
 g. Elected representatives of the faculty to other organizations.  |
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<td>b. The Faculty Senate chair shall assume office on the day following Commencement. Other officers of the Senate shall assume office immediately following the last day of examinations in the spring semester.</td>
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