

Cortland C #: _____

OVERSEAS COURSE PREFERENCE AND APPROVAL FORM

Name: _____ C-Number: _____ Email: _____

Local Address: _____ Local Phone: _____

Permanent Address: _____ Perm. Phone: _____

Major: _____ Graduation Date: _____

Overseas Program and SUNY Campus: _____ Semester/Year of Study: _____

Instructions: In consultation with your academic advisor, please list the overseas courses you would prefer to take. Please provide 8-10 courses in case you are unable to register for your first choice courses.

Overseas Course, Title, Prefix and Number (e.g.: SP 299 - Spanish Literary History)	Credits	Cortland Equiv (e.g.: SPA 318, HIS 2XX)	Gen Ed Category (If applicable)	Notes (Office Use Only)

Grades received from a SUNY Cortland or other SUNY Study Abroad program are entered into the student's academic record and calculated in the GPA. All Study Abroad programs have been approved for liberal arts credits.

Academic Advisor Signature: _____ Date: _____

Associate Dean Signature: _____ Date: _____

REQUIRED STUDENT ACKNOWLEDGEMENT: I understand that this study abroad experience, as approved, will affect my degree requirements and academic transcript. I also understand that these course approvals are my responsibility, and not that of the International Programs Office. It is also my responsibility to obtain approved SUNY Cortland equivalents for any and all classes I participate in while overseas. In the event that I change any of the above courses, **I understand that I must seek additional approval from the Associate Dean of my school by the end of the first full week of classes abroad.** Failure to do so may jeopardize the fulfillment of my degree requirements. I acknowledge that the courses listed above are required for my SUNY Cortland degree.

Student's Signature: _____ Date: _____

Form Approval & Routing: Student & Academic Advisor → Associate Dean → International Programs Office → Copy to Student

Associate Deans

School of Arts & Sciences: Jerome O'Callaghan • Old Main, Room 125 • 607-753-4314
 School of Education: Susan Wilson • Education Building, Room 1239A • 607-753-5431
 School of Professional Studies: Eileen Gravani • Professional Studies Building • Room 1175 • 607-753-2702

International Programs Office

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