

2010 Undergraduate Commencement Ticket, Cap and Gown Order Form

This form is for students who are off-campus during the spring semester and cannot attend the Grad Finale on April 13, 2010. Living off-campus in the Cortland area does not apply. Prior to completing this form, students MUST apply for graduation online via myRedDragon.

Tickets, cap and gowns cannot be mailed; however, they can be picked up at the College Store any time before Commencement. Students who want to designate someone else to pick up their order must provide that person with a signed letter giving them permission to do so. The designee must also present a photo I.D. at the time of the pick up.

To guarantee tickets for a specific ceremony, this completed form must be returned to the College Store before Grad Finale. Tickets cannot be guaranteed for a specific ceremony for any forms received after April 12, 2010.

Last Name: _____ First Name: _____ C #: _____

Home Phone: _____ Cell Phone: _____ E-mail: _____

Student Teaching/Internship/Study Abroad Location: _____
(PLEASE INCLUDE CITY AND STATE INFORMATION)

Campus Advisor/Supervisor: _____

CAP AND GOWN ORDER:

___ Male ___ Female Height: _____ Size: ___ Small ___ Medium ___ Large ___ Extra Large

All students participating in the ceremony must purchase a diploma cover, even if not purchasing regalia. Please indicate your selections below by marking with an 'X':

___ Bachelor's Package \$46.95 (Includes cap, gown, tassel, diploma cover)

Individually Priced Items

___ Gown \$29.95

___ Cap \$8.00

___ Tassel \$3.50

___ Diploma Cover (required) \$6.50

CEREMONY SELECTION: ___ Ceremony A (9:30 a.m.) ___ Ceremony B (2:30 p.m.)

FOUR guest tickets and one student line-up ticket will be reserved for each student.

PICK UP DATE: _____

Please do not send payment with this form. Payments can only be made when the order is picked up. The College Store accepts payment by cash, check, Connections, VISA, Mastercard, or Discover. All prices listed are before New York State sales tax (8%).

PLEASE MAIL THIS FORM TO:

The College Store
SUNY Cortland
P.O. Box 2000, Neubig Hall
Cortland, NY 13045

OR FAX: 607-753-5734

For more information, please call (607) 753-4621 or e-mail: collegestore@cortland.edu.