

SUNY Cortland – Tompkins Cortland Community College (TC3) Cross Registration Agreement

The following criteria must be met to be permitted to CROSS REGISTER with TC3:

1. Students **MUST** be enrolled as **FULL- TIME** students (minimum 12 credit hours) at the “home institution” during the semester they plan to cross-register at either SUNY Cortland or Tompkins Cortland Community College. The cross-registration agreement will waive tuition for **ONE course only per semester**. Any additional coursework will require tuition payment at the time of registration.
2. Students must provide a copy of both a full time schedule and proof of tuition payment at the “home institution” before cross-registration at either SUNY Cortland or Tompkins Cortland Community College can occur.
3. SUNY Cortland students must secure the permission of the Associate Dean of their School to cross-register and have the course approved for transfer credit.

Semester/Year: _____ CR. HRS. enrolled at Cortland: _____ CR. HRS. enrolled at TC3: _____ Total CR. HRS: _____

Last Name:		First Name:	
Address:			
City:		State:	Zip:
Cortland ID #:		Major Code:	
Email:			

ALL students MUST be enrolled as FULL-TIME students (minimum 12 credit hours)

Tompkins Cortland Comm. College Course	Credits hours	Approved to transfer to SUNY Cortland as	Credit hours

Approval – Not valid without Associate Dean’s signature.

Associate Dean’s Signature

Date

This agreement is exclusive between SUNY Cortland and Tompkins Cortland Community College only.