

APPLICATION FOR READMISSION

- Complete this form and return it to the Registrar's Office at the address above.
- Students seeking acceptance into a Teacher Certification Program must complete the Teacher Education application with the department.
- Request **Official transcripts** from all colleges you have attended **since** leaving SUNY Cortland. They should be sent directly to the Registrar's Office. Your application will not be reviewed until we have both the application and transcripts.
- If you have a College HOLD on your record, your application will not be reviewed until all outstanding obligations are satisfied and met.
- Readmission after suspension or dismissal does not imply regained eligibility for Financial Aid. Please contact the Financial Advisement Office (607-753-4718) for more information.
- If you have had a name change since your last date of attendance, you must also complete the "Change of Address/Change of Name" form (available under College Forms on the Registrar's Office home page, <http://www.cortland.edu/registrar>).
- **Submission Deadlines: Application for the Semester / Session must be received on or before:**
Fall Semester – July 15 Spring Semester – November 15 Summer Session – April 15

Please print legibly:

Cortland ID #: C00- _____

Student Name: _____
Last First Middle Initial Other previous names

Address: _____ Telephone Number: _____

City: _____ State: _____ Zip: _____ E-mail: _____

1. Dates attended SUNY Cortland: from _____ to _____
2. Are you seeking a **SECOND** Bachelor's Degree? YES NO
3. What was your major when you last attended SUNY Cortland? _____
4. Reason for leaving SUNY Cortland: Academic Suspension Disciplinary Suspension Leave of Absence
 Academic Dismissal Disciplinary Dismissal Withdrawal from College
5. Why do you wish to return to SUNY Cortland? _____

6. Semester you plan to return: Fall Spring Summer Year: _____
7. Intended major upon Readmission? _____ Concentration: _____ Minor: _____
8. Colleges you have attended and the dates since leaving SUNY Cortland: **You must have official transcripts from these institutions sent to the Registrar's Office at SUNY Cortland. Your application will not be reviewed until the official transcripts are received.**
School: _____ Date: _____
School: _____ Date: _____
9. **NOTE: You must respond to the following if this applies to you. Please check below if you have been:**
 Convicted of a felony Dismissed or suspended from a college for disciplinary reasons, or have charges pending against you.

ALL Applicants must sign below

I understand that this application cannot be processed if it is not completed according to the instructions and that any deliberate falsification or omission of data may result in denial of Admission or formal dismissal from SUNY Cortland. All information submitted is true to the best of my knowledge.

Student Signature: _____ Date: _____

OFFICE USE ONLY:

Received in the Registrar's Office by: _____ Date: _____

Clear of all College holds? **YES** **NO** If no, list agency: _____

Second Bachelor's degree student? **YES** **NO**

Associate Dean of: **School of Arts and Sciences** **School of Education** **School of Professional Studies**

Date received in Associate Dean's Office: _____

Decision: Accepted Denied

Status: Good Standing Contract Probation Academic Probation

Associate Dean's Signature: _____ Decision Date: _____

Time Ticket: _____ PIN: _____ Major: _____ Dept Secretary Email: _____