

GRADUATE STUDIES NEWSLETTER

Cortland

State University of New York College at Cortland

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(607) 753-4800

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Graduate Studies Relocates to Brockway Hall

This fall, SUNY Cortland students visiting the Graduate Studies office will find themselves in a newly refurbished space in Brockway Hall. Here they will find one-stop shopping for all of their needs, from taking a summer course to applying for graduation, as they navigate the process of earning their advanced degree. The Graduate Studies program will benefit from Brockway's complete renovation, as students can visit the beautiful office and explore the thirty-three graduate programs at Cortland. Dr. Yvonne Murnane, the Director of Graduate Studies and Summer/Winter Sessions, said of the office's new home, "We think of this as our permanent space." Current students can visit the Graduate Studies office to sort out their

course requirements for graduation or register late to take a graduate course. Students can also use the office for questions about Summer or Winter Sessions or enrolling in the available Summer/Winter courses. Different offices managed the Summer Session programs over the years, with the Graduate Studies office being one of them. Since a large portion of students taking Summer courses are graduate students, who view their education as a year long process, it was logical for the Graduate Studies office to assume full control of the Summer Program. The Graduate Studies office is currently operating at full-force and year-round. The office is open Monday through Friday from 7:30 AM to 4:30 PM, with extended hours until 6 PM on Tuesday evenings.

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Check out the latest news and events at
www.cortland.edu

Attention Graduate Students

If you have 18 or more "earned" credit hours and plan to complete ALL degree requirements to qualify for a Degree and Diploma in 2007, you must officially "apply to graduate."

Log on to your BannerWeb:

Select - Academic Services and Registrar

Select - Graduation and Commencement Menu

Select - Degree and Diploma Application

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New Graduate Program

SUNY Cortland is now offering a new Master's Degree program in Sports Management. This program leads to a Master of Science degree in Sport Management. If you aspire to combine a passion for sport with a well-developed understanding of the complexities of the business enterprise, then the sport management department at the State University of New York College at Cortland is ideal for you.

This degree aims to provide students with the formal educational foundation and the practical experiences necessary to gain access to a career in this extremely competitive industry. The Cortland Sport Management Department, which is housed in the college's School of

Professional Studies, is based on a theory-to-practice model of learning. For further information on this new program visit <http://www.cortland.edu/essmssport.html>.



Teacher Certification FAQs

How can I get certified?

SUNY Cortland has several M.S.T. and M.A.T. Programs which are for people who would like a career in teaching and do not currently have a certification. More information about M.S.T and M.A.T. Programs in various disciplines is on the Web at <http://www.cortland.edu/gradstudies/programs.html>.

Where do I send materials for permanent certification?

Your application for certification should be sent to the Graduate Studies Office along with a \$50 money order made out to New York State Education Department. If you did not take your Child Abuse Reporting (CAR) or Safe Schools Against Violence in Education (SAVE) workshops here at Cortland, or if it is not on a transcript that you sent to us from a previous college, you will need to send us copies of your workshop certificates as well. All other certification materials go directly to the State Education Department.

I already took my C.A.R. and S.A.V.E. Workshops here, can you send me proof?

When students take C.A.R. And S.A.V.E. Workshops here, it is noted on your transcript. We do not give certificates as only enrolled Cortland students can take our workshops. For proof of these workshops you need to ask the Registrar's Office (607-753-4702) for a copy of your official transcript.

Do I need to have two years of classroom teaching before I can apply for NYS certification?

The answer depends on the type of certificate you are applying for. If it is initial certification, teaching experience is not required. For a professional certification, three years (one mentored) of experience are required.

Which certification tests do I need to take?

SUNY Cortland's Career Services Office has information regarding all tests for certification. They may be reached at (607) 753-4715.

I see that the fee for certification is \$50 but I went online and the form states \$100, what is the difference?

If you apply through SUNY Cortland, it is \$50. If you apply through BOCES or directly through the State Education Office it is \$100.

I am filling out my application for certification and it says to attach other school transcripts, do I need to do that since I gave all those with my original admissions application?

In the case of students in the sciences, they apply for and receive the College recommendation for their initial/professional certificate at the end of their registered degree program; however, if the students choose to apply for the general science or second content area certificate, they have to apply directly to NYSED as an individual. The College does not process the application in this case, nor recommend the student for a second certificate, so individual applicants have to send official copies of their transcripts.

When will I get my certification?

Once we send the certification form to the State Education Department, it currently takes about 16 weeks to process and send your form to you. You can check at www.nysed.gov to see what their current time is for processing certification requests.

****Louie Larson in the Career Services Office is very knowledgeable and helpful with certification questions. You can contact him at (607) 753-5778.****

SAVE and CAR Workshops

All teacher education candidates at SUNY Cortland must take two state mandated workshops before they can graduate. The two workshops are: Child Abuse Recognition (CAR) and School Violence Education (SAVE). Both workshops are offered through SUNY Cortland's Center for Educational Exchange (CEE) in

Van Hoesen B232 (phone: 753-4704). Each workshop is two to four hours long and many sessions are offered throughout the academic year. Candidates must pre-register for the workshops in the CEE and pay a nominal fee (\$22.00 each course) to cover workshop materials. Workshops offered at SUNY Cortland this year are printed on page 5.

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Letter from the New Graduate Assistant

Dear Fellow Students,

Welcome to a new year at SUNY Cortland! My name is Jessica Nevins and I am the new graduate assistant to the Graduate Studies Office. Thank you for taking the time to read our newsletter and for your efforts to stay informed about Graduate Studies here at Cortland.

As the graduate assistant, part of my job is to write this newsletter and I hope that you find it useful and informative. If you have any suggestions, comments or concerns about its content, please do not hesitate to contact me via e-mail at nevins09@cortland.edu Is there important news pertinent to Graduate Studies at Cortland that you would like to see printed? If so, please let me know. I look forward to hearing from you.

Sincerely,
Jessica Nevins

GET INVOLVED!!!!

If you have concerns and ideas you would like to share with the Graduate Studies Office, you could join the Graduate Student Council. We meet approximately twice per semester and address the concerns of Graduate Students on campus. If interested, please contact Jessica Nevins at nevins09@cortland.edu.

Winter Session 2007

January 3 - 17, 2007

A wide variety of Winter Session courses are being offered this year. Here is a list of those planning to be offered*:

Course	Title	Time	Instructor
AAS/COM 436	Films of Spike Lee	8-12	S. Kelley
ATR 421	Care and Prevention of Athletic Injuries	8-12	J. Cottone
COM 100	Human Communication	8-12	T. Mwanika
COM 210	Fundamentals of Public Speaking	1-5	S. Pasha
COM 301	Mass Media and Society	1-5	D. Hollenback
ENG 200	Introduction to Literature	8-12	N. Masselink
ENG 203	Introduction to Poetry	1-5	B. Earley
ENG 262	War in Literature	1-5	M. DiCicco
ENG 352	Early African-American Literature	8-12	E. Nelson
GRY 125	Human Geography and Global Development	8-12	L. Johnston-Anumonwo
GRY 370	Will the World Provide?	1-5	S. Anderson
HLH 110	ASYNCH: Personal and Community Health	on-line	K. Coffey
HLH 111	International Health and Culture	1-5	B. Wodi
HLH 201	ASYNCH: Health Problems of the Underserved	on-line	J. Murphy
HLH 210	ASYNCH: Wellness and Health Promotion	on-line	T. Trunfio
HIS 110	Western Civilization to 1715	1-5	C. Kempf
HIS 329	US Labor and Film	1-5	R. Storch
LIT 449	Literacy in the Middle and Secondary School	1-5	D. Wheeler
MCS 186	ASYNCH: Introductory Programming	on-line	B. Mattingly
PED 284	Self-Defense and Martial Arts	10-11:20	T. Fuchs
PED 288	Rhythms and Dance	8-9:20	T. Fuchs
PED 371	Soccer	10-11:20	H. Woodcock
PED 372	Softball	8-9:20	H. Woodcock
POL 100	Intro. to American Government and Politics	1-5	T. O'Toole
PSY 231	ASYNCH: Child Psychology	on-line	K. Kraebel
PSY 332	ASYNCH: Educational Psychology	8-12	J. Swartwood
PSY 422	ASYNCH: Social Psychology	on-line	J. Oullette
REC 330	ASYNCH: Intro. to Therapeutic Recreation	on-line	S. Wilson
SAB 442	Mexico: Cuernavaca	Study Abroad	D. Rhea
SPA 101	Beginning Spanish I	8-12	A. Levine
SPA 102	Beginning Spanish II	8-12	G. McNeal
SPA 201	Intermediate Spanish I	8-12	M. Benincore
SPA 202	Intermediate Spanish II	8-12	W. Weaver
SPM 329	ASYNCH: TP: SPM: Ticket Operating Sports	online	J. Resse
SPM 329	ASYNCH: TP: Fantasy Sports & Sport Video Gaming	online	D. DePerno
VAL 335	Philosophical Approaches to Contemporary Moral Problems	1-5	A. Fitzgibbon
WST 329	Women in Film and Media	8-12	C. Kaltefleiter

* Subject to change due to enrollment and faculty availability. Look for official course listings on-line in October at www.cortland.edu/registrar/coursescheduleregistration.html. Any questions? Contact the Winter Session Office, 216 Brockway Hall at (607) 753-4800.



Attention Graduate Students (cont)

Follow the instructions on the WEB, giving the information that is requested. The last "page" will confirm that you have successfully applied for your degree and diploma. If you are completing the teacher certification degree programs:

You will need to complete a form called "Teacher Certification Recommendation Authorization" in order for SUNY Cortland to make its institutional recommendation to NYSED. Please bear in mind, this form in **NOT** the one to use when you apply for teacher certification.

The form to apply for teacher certification is called "application for Certificate via Institutional Recommendation." If you submit an "Application for Certificate via Institutional Recommendation form along with a \$50 money order, you must also submit the "Teacher Certification Recommendation

Authorization" with it as well.

Any questions regarding this you may contact Graduate Studies at (607)-753-4800 or email at gradstudies@cortland.edu

New Parking Places

SUNY Cortland offers timed and metered parking for visitors and members of the campus community. Please take advantage of the timed and metered areas when making short visits to your residence hall or campus offices. One quarter will give you 15 minutes of parking time.

· Located: Casey Tower Parking Lot 4 spaces (metered), Brockway Hall Parking Lot 2 spaces (metered), Neubig Hall Parking Lot (timed) 30 min., Neubig Road (timed) 90 min., Corey Union Parking Lot (timed) 30 min., and Miller Parking Lot (timed) 30 min.

The "New" Prospect Terrace parking lot features 101 spaces on a first-come, first-serve daily fee basis to the public. The weekday cost is one dollar for the first

parking continued

hour and 50 cents for each additional hour. On the weekends, the fee begins at 50 cents for the first hour and 25 cents for each additional hour.

Graduate students have several options for parking that University Police are offering to suit your needs:

Full time Graduate students can purchase a "G" permit for a full year (\$112.50) or per semester (\$56.20). Part time Graduate students can also purchase a "G" permit for a full year (\$63.70) or per semester (\$31.90). The "G" permit allows you to park in the Graduate lots, including the Graham Ave. lot near the Miller Building and the Pashley Dr. lot near the Davis Field.

Again this year, the University Police is offering a "L" permit to students whose classes begin after 4:00pm. This permit is only \$15.00 for the full academic year and allows you to park in any of the Faculty/Staff lots after 4:00pm.

Find out more about parking online at <http://www.cortland.edu/univpolice/DPSpark.htm>

2005-2006 Graduate Coordinators

Department	Name	Telephone	Email
Educational Leadership	Mary Kinsella	5685	kinsellam@cortland.edu
Sciences	Rena Janke	2907	janker@em.cortland.edu
Childhood (MSED)	Beth Klein	5682	kleine@cortland.edu
Childhood (MST)	Kim Rombach	5687	rombachk@cortland.edu
TSD	Cindy Moriarity	2542	moriarityc@cortland.edu
English (MA)	Denise Knight	2075	knightd@cortland.edu
English (MAT)	Ellen Hill	5675	hille@cortland.edu
English (MSED)	Noralyn Masselink	2068	masselinkn@cortland.edu
Exercise Science	Peter McGinnis	4909	pmcginnis@cortland.edu
Health	Joe Governali	2988	governali@cortland.edu
History (MA)	Sandy Gutman	2065	gutmans@cortland.edu
Literacy	Michele Gonzalez	2445	irvinm@cortland.edu
Math	Jalal Alemzadeh	2962	alemzadeh@cortland.edu
PE	Jeff Walkuski	4965	walkuskij@cortland.edu
Recreation	Susan Wilson	4966	swilson@cortland.edu
Second Language Education	Jean LeLoup	2022	leloupj@cortland.edu
Social Studies (MSED)	Bill Sharp	5482	william@em.cortland.edu
Sports Management	James Reese	4118	reesej@cortland.edu

Get Connected

Have a SUNY ID Card

Graduate students have busy lives both on and off the Cortland campus, but the Cortland ID card will allow you to use college services, which can ease your hectic life style and help with the strain on finances. The SUNY Cortland ID card costs \$10.00 and this cost is quickly offset by giving you more in return:

- ◆ Putting money into your Connections account gives you a 10% discount on food purchases made anywhere on campus

- ◆ \$3.78 for three credit hours and \$15 for 12 credits or more *each semester* is automatically put on your card for copying and printing.

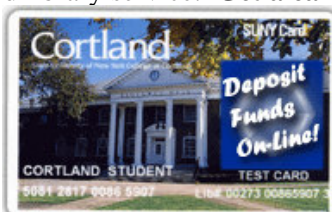
- ◆ You can add money to your account at any time. Either stop by the ASC office or just go to the ASC

website and add money electronically

You can use the card for dining, college stores, copy/print services, health services, library, labs, fitness centers, and campus events.

There is also an academic benefit to having an ID card: full access to all library services. This goes from checking out books to interlibrary loan to copying and printing information from the electronic databases.

The SUNY Cortland ID card gives you buying power and unlimited library service. **Get a card.**



CAR AND SAVE WORKSHOP SCHEDULES

CAR Workshops

Tues. 10/3	5:30-8:30 PM.
Thur. 10/5	5:30-8:30 PM.
Mon. 10/16	5:30-8:30 PM
Sat. 10/21	9:00 AM-Noon
Mon. 10/30	5:30-8:30 PM.
Sat. 11/4	9:00 AM-Noon
Mon. 11/13	5:30-8:30 PM.
Tues. 11/28	5:30-8:30 PM.
Thur. 11/30	5:30-8:30 PM.
Sat. 12/3	9:00 AM-Noon

SAVE Workshops

Thur. 8/3	4:00-6:15 PM.
Mon. 10/16	4:00-6:15 PM.
Mon. 10/30	4:00-6:15 AM.
Tues. 11/28	4:00-6:15 PM.
Sat. 12/2	9:00-Noon

All workshops are given in the Corey Union. Please see <http://www.cortland.edu/cee/date.htm> for specific rooms and more details. Registration forms are available in the CEE, B232 Van Hoesen.



On-Line Degree and Diploma Application

Did you know that all applications for commencement and receipt of diploma must be completed via Banner Web?

When you sign on to Banner Web click on Academic Services/ Registrar and you will find "apply to graduate" listed there.

You need to click on that to start the process. When the next screen comes up you click on Graduation/ Commencement Menu and this will take you through all the necessary steps to apply to for your diploma and participation in commencement.

Good Luck!

Questions about Graduation

Are you ready to graduate?

Have you applied for graduation on Banner web? Did you file for certification if it applies to your program? Have you taken the S.A.V.E. And C.A.R. Workshops if you are in a certification program? These and completing your specific program requirements are the things you need to do to graduate.

You may call (607) 753-4800 or e-mail gradstudies@cortland.edu to request the certification form. Once you have applied for graduation on Banner Web, a graduation checklist will be given to your advisor. The checklist is returned to the graduate studies office, and they will notify you in writing if there is anything missing

for you to graduate. Courses you are currently enrolled in are also reviewed.

Additionally, many students wonder if they have to apply for certification at the same time that they apply for graduation. You apply for graduation through Banner Web and then apply for certification through the Graduate Studies office when your degree is posted on your transcript.

Once your grades have been posted and you have graduated, your diploma is ordered. It takes about 6-12 weeks for the printer to print the diplomas and mail them to the office. Then your diploma is mailed to you.

Frequently Called Phone Numbers



Athletics Department	(607) 753-4963
ASC (Dining Services)	(607) 753-4627
Bursar/Student Accounts	(607) 753-2313
Campus Activities/Corey Union	(607) 753-2321
Campus Information/Switchboard	(607) 753-2011
Emergencies (24 hours)	(607) 753-2111 or 911
Financial Aid	(607) 753-4718
Graduate Studies	(607) 753-4800
Library	
Circulation Desk	(607) 753-2525
Reference Desk	(607) 753-2590
Registrar`s Office (transcripts)	(607) 753-4702
University Police	(607) 753-4124
Winter/Summer Session	(607) 753-4800

DEPARTMENTS :

Childhood Education	(607) 753-2449
Educational Leadership	(607) 753-2444
English	(607) 753-4308
Ex. Science & Sports Studies	(607) 753-4300
Foundations & Social Adv.	(607) 753-2444
Health	(607) 753-4225
History/Social Studies	(607) 753-2723
International Culture & Comm.	(607) 753-4303
Literacy	(607) 753-2705
Mathematics	(607) 753-4326
Physical Education	(607) 753-5577
Rec & Leisure Studies	(607) 753-4941
Sciences	(607) 753-2907

All SUNY Cortland MAT, MST, or

MSED Students

SUNY Cortland can only recommend you for a Professional Certificate in the subject area of your graduate degree program. In some instances, NYSED may issue an Initial Certificate based on the lack of teaching experience. When you have completed your teaching experience, you may then apply directly to the State for a Professional Certificate without further recommendation from us.

Fall 2006 Academic Calendar



All Classes Begin	Mon. Aug. 28
Labor Day (No classes in session).	Mon. Sept. 4
First-Quarter Student Teaching Begins. . .	Tues. Sept. 5
Rosh Hashanah*.	Sat/Sun Sept 23 and 24
Yom Kippur *.	Mon. Oct 2
First-Quarter Classes End.	Thur. Oct 12
Oct. Break begins after all night classes. .	Thur. Oct 12
Classes Resume (2nd Quarter Begins) . . .	Mon Oct. 16
First-Quarter Student Teaching Ends.	Fri. Oct. 20
Second-Quarter Student Teaching Begins. Mon.	Oct. 23
Thanksgiving Recess Begins – 8 a.m.	Wed. Nov. 22
Classes Resume – 8 a.m.	Mon. Nov. 27
Last Day for In-Class Examinations**.	Fri. Dec. 1
All Classes End	Fri. Dec. 8
Study Days.	Sat./Sun. Dec. 9 and 10
Final Exam Period	Fri. Dec. 11 to Thurs. Dec. 15
Second-Quarter Student Teaching Ends. .	Wed. Dec. 20

*No examinations or quizzes may be given during the periods designated for observance of religious holidays. Observance of Jewish holidays will begin at 4 p.m. the day before the holiday and end at 7 p.m. the day of the holiday.

** No examinations or quizzes may be given the five class days preceding the final exam period without the approval of the dean.

Weather Related Cancellations

If you think classes may be cancelled due to poor weather, listen to your local radio or television station. **Please do not call the campus.** Decisions regarding class cancellations are usually made by 1:00 p.m. For students attending classes in Utica, please do not confuse Mohawk Valley Graduate Center with the Mohawk Valley Community College.