**Graduate Faculty Executive Committee**

**Meeting Minutes – September 28, 2015**

Members Present: Darci Bacigalupi, Ronnie Casella, Jena Curtis, Jose Feliciano, Tracy Frenyea, Eileen Gravani, Thom Hanford, Isa Jubran, Jordan Kobritz, Caitlin Liberati, Joy Mosher, Jerry O’Callaghan, Kevin Sheets, Carol Van Der Karr, Nance Wilson, Andy Young

Members Absent: Ingrid Jordak, Syed Pasha,

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | With no changes, the minutes from September 14, 2015 were approved. | **Approved** |
| **New Business** |  |  |
| 1. Election of Chair | Current Chair, Jena Curtis, asked if anyone would like to consider the chair position for the 15-16 academic year. With no one coming forward, Jena nominated herself for Chair; seconded by Joy Mosher. Approved | **Chair Elected** |
| 2. By-Laws Discussion | A draft of the by-Laws (Article IV – Sections A., B., and Article III) was distributed showing the suggested changes.  \* Section A.5. – Adding Communication Disorders and Sciences to Seat 5; Removal of Educational Leadership from Seat 4, as this department no longer exists.  \* Section B.3. – Change the terms of office to a staggered three 2-year term.  \* Section B.4. – Eliminate this language  For the three sections above, Isa Jubran made a motion to approve; seconded by Jena Curtis. Unanimous.  \* Article III Section 4 – Add the rank of Assistant Professor, and Assistant Librarian to the qualifications for membership.  There was also discussion as to why have a member to represent departments having no graduate programs. This will be continued.  Carol Van Der Karr made a motion to approve; seconded by Jerry O’Callaghan. Approve-7; Abstention-1 – Motion approved. |  |
| 3. Culminating Activities | It was decided to have a sub-committee to discuss and review the culminating activities courses. Those members include: Jerry O’Callaghan, Thom Hanford, Eileen Gravani, and Kevin Sheets. |  |
| 4. Continuous Enrollment | A draft of the continuous enrollment policy will be presented to the Graduate Coordinators. The policy will then go back to GFEC for further discussion and vote. |  |
| 5. Future Discussion – Compensation Plan | What is the process, decision and outcome?  Setting a minimum on top of the formula (for programs with less students).  What is the future of graduate studies?  No leadership.  Academic Initiative?  No problem-solving |  |
| 6. Future Discussion Item – Graduate Student Application |  |  |
| **Meeting Adjournment** | With no further business, Andy Young made a motion to adjourn; seconded by Kevin Sheets. The meeting was adjourned at 9:55 a.m. | **Adjourned** |

Submitted by Pam Schroeder

Approved 11/9/2015