

## WINTER 2018 REFUND SCHEDULE

### Five Week Session (Classes Begin December 19, 2017)

	<u>FROM</u>	<u>THROUGH*</u>
100% REFUND (1)	Tue. 12/19/17	Mon. 12/25/17
25% REFUND (1) (2)	Tue. 12/26/17	Mon. 1/01/18
NO REFUNDS	Tue. 1/02/18	End of Term

### Two Week Session (Classes Begin January 3, 2018)

	<u>FROM</u>	<u>THROUGH*</u>
100% REFUND (1)	Wed. 1/03/18	Thu. 1/04/18
20% REFUND (1) (2)	Fri. 1/05/18	Tue. 1/09/18
NO REFUNDS	Wed. 1/10/18	End of Term

(1) College Fee is not refundable once the term begins.

(2) Program Service Charge is not refundable after the 100% refund period ends.

**Judicial Suspensions** are 100% liable for tuition, fees, room and board per 8NYCRR 302.2 (b) (2).

\* All withdrawal requests must be received by the Registrar's office before the end of normal/winter business hours or they will be processed (and dated) the next business day. Administrative offices are closed December 24 & 25, 2017 and January 1, 2018. Winter hours (Monday – Friday, 8:00 a.m. – 4:00 p.m.) are scheduled for December 18, 2017 through January 19, 2018.

\*\*The first day that classes are offered, as scheduled by the campus, shall be considered the first day of the semester, quarter or other term, and the first week of classes for purposes of this section shall be deemed to have ended when seven calendar days, including the first day of classes, have ended.