General Education Committee Meeting Minutes

October 8, 2020

Members Present: Nancy Diller, Bruce Mattingly, Steve Cunningham, Daniel Radus, Garrett Otto, Gregory Ketcham, Ryan Fiddler, Eunyoun Jung, Mecke Nagel, Doug Armstead

Members Absent : Pam Schroeder, Carol Van Der Karr, Student representative (vacant)

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | No corrections | **Approved** |
| **Overview of Proposal Review Process** | Lauren demonstrated Curriculog access and proposal review process via ECO 315 African Economic Development proposal. |  |
| **Overview of Assessment Process** | GE1, GE4, and WI to be assessed this fall. Steve will randomly select courses to be assessed and will contact those faculty stakeholders.  Lauren recommends scheduling assessment meeting with stakeholders in October for subgroups, with focus on rubric and SLOs (collect feedback only on SLOs).  Daniel asked about subcommittee makeup (not yet determined). Nancy has posted rubrics in Microsoft Teams.  Steve will email the committee results of randomly selected GE courses.  Steve: Faculty stakeholders should submit course materials (syllabus) by Nov. 19th  Steve: meetings are for faculty stakeholders to review syllabus with subcommittee, then subcommittee meetings take place amongst committee members only (via email or Webex).  Lauren: complete form (via Teams) regarding individual courses once they have been assessed.  Mecke: Philosophy (PHI 140) course missing from GE11 assessment folder.  Steve: GE11 not being assessed this year |  |
| **Form GE Category Subcommittees:** | GE1: Steve will continue serving on this subcommittee. Garrett Otto and Doug Armstead joining.  GE4: Daniel Radus, Eunyoung Jung, Gregory Ketcham  WI/Info. Mgmt: Ryan Fiddler, Lauren Delaubell, Mecke Nagel  Steve/Nancy will provide template to subcommittee members to share with faculty stakeholders  Eunyoung asked about where to access the most up to date rubric (Lauren mentioned it should available on Teams drive) and when to schedule meeting with faculty stakeholders (Lauren mentioned to try to schedule meeting in October).  Daniel asked who is considered “stakeholders” (faculty, chairs, etc..). Lauren/Steve: only one stakeholder from department (generally faculty, could be others though) |  |
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|  |  | **Meeting adjourned 9:12am** |
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Submitted by

Ryan Fiddler