General Education Committee Meeting Minutes

March 7, 2013

Members Present: Brooke Burk, Carol Costell Corbin, Merle Canfield, Yomee Lee, Anita Kuiken, Bruce Mattingly, Sonia Sharma, David Smukler, Carol Van Der Karr

Members Absent: Tawana McNair, Abby Thomas, Bob Spitzer

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| **Topic** | **Comments** | **Action** |
| **Update of Spring 2013 materials** | Burk sent a letter thanking folks who have sent in syllabi and shared GE Committee comments. Some embedded assessments trickling in. Only one syllabi yet that we have not been able to get a hold of. |  |
| **Director of Institutional Research & Assessment** | Provided an update on who has completed what elements of the assessment process. Planning to provide more data in the final assessment results to help make it more useful. |  |
| **New Rubric for GE category Assessment** | Group of folks from different departments in GE4 are getting together 3/19 to help refine the rubric. Lee was reviewing GE6 syllabi and found that two did not meet the learning outcomes of GE 6. | Lee to email comments to Burk |
| **Draft a response to the charge from faculty Senate Steering Committee** | Costell Corbin gave an overview of the transfer policy and practice here at SUNY Cortland. In relationship with the charge from Faculty Senate: 1) students are generally able to complete their GE within the first 60 credits GE 2) the waiver process helps us comply with this. 3) we do this already via GETA (GE Transfer Addendum) 4) we accept C- or better. | All committee members are to try to find the transfer information on their own and report back whether we think it’s clear for our students.  Burk & Van Der Karr to draft a response to the charge |

Approved 4/4/2013