General Education Committee

April 14, 2011

Draft of Minutes

Present:, Klotz, Harms, Thomas, Trunfio, Kelley, Hokanson Latimer, White, Van Der Karr

Absent: Canfield, Mattingly, Schutt

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| **Topic** | **Comments** | **Action Item** |
| Minutes from 3/31/11 | Consideration of minutes from 3/31/11; minor edits were noted and minutes were approved.  | Minutes approved. |
| Course ProposalsPOL 307 for GE 12 | -Correction on cover page to denote prerequisites that were described later in proposal.-Discussion about the upper level status.-Offered every other year, but could be offered more frequently depending upon faculty or adjuncts available.-Unanimous approval  | Forward to Provost for approval. |
| Course ProposalSPM 440 for GE 11 |  -Question regarding the amount of content in the course that relates to Prejudice and Discrimination. Concerns regarding if all learning outcomes of PD could be covered when only one of ten objectives in the course address the topic. Although it could be part of a discussion in any course, discussed how much is needed to substantially cover PD outcomes.-Reviewed the inventory of current GE 11 courses, which all seem to have PD explicit in their titles.-Review of course description does not indicate PD focus. Concern that if not embedded in course description, it could lose focus over time as different people teach it and change course outline.-Question regarding if the course is available to any student. Noted that there are no pre-requisites.-The proposal did address the rationale for allowing this 400 level to be a GE.-Discussion on whether it could be a GE 6 which would require focus on non-western culture.-Discussion on possible changes that would make the course more viable as a GE 11 including: expand amount of content focused on PD learning outcomes; change of course description.- Unanimous vote to deny. | -Thomas will send notice to Sport Management with recommendations for course alteration if they would like to pursue this in the future |
| MUS 105 Contingent Approval | No update from department. |  |
| Spring 2011 Assessment Update from Thomas | -Instructions went to faculty using embedded assessments-Materials went to faculty using assessment and those who did not reply-Quantitative Skills Committee: Merle and Abby met with them for an update. They have developed a standard assessment for individual courses or groups of similar courses. Some faculty have already administered and data is being returned. They are now recruiting scorers from the committee as well as faculty teaching in the category. -This committee model may be useful for other categories. |  |
| Revised GE Assessment Plan | -Thomas distributed GEAR guidelines for GE assessment and an example from SUNY Fredonia and asked that committee members review materials to prepare for discussion at next meeting.-Brief discussion on purpose of the GE Assessment Plan and how to make it relevant to our campus and faculty.-Brief discussion on Presentation Skills Committee and membership. |   |

Respectfully Submitted by Carol Van Der Karr, April 16, 2011