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<tr>
<th>Topic</th>
<th>Comments</th>
<th>Action Item</th>
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<tr>
<td>Approval of the Minutes</td>
<td>Minutes approved.</td>
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| Approval of Critical Thinking Essay Articles | - Discussed whether students would read the articles before or in class. In order to standardize the assessment, we decided to suggest the following:  
  o Professors keep articles to 1-2 pages  
  o Release articles to students before the class designated to be used for the critical thinking assessment. This will allow students to digest the information and extrapolate their argument.  
  o Allow students to have at least 30 minutes of writing time to formulate a sustained argument. 
- Reviewed articles chosen by faculty to be used for the assessment:  
  o Decided that the digital native article submitted by Shi was too long, however the article on social networking was fine.  
  o Approved both articles submitted by Fitz-Gibbon.  
  o Approved the two articles for EDU315. Widdall requested permission to allow students the opportunity to type their essay rather than write it by hand. This was approved.  
  o Approved Pak’s request to utilize an embedded project in ANT 300 for both in-class grade and GE critical thinking assessment. Approved on the basis that it would just go through a different assessment process. Essentially the students’ work would be assessed twice: once by the grading faculty member with class |             |
rubrics and secondly by a GE assessor utilizing GE assessment rubrics.

- Awaiting submissions from Zheng and Liddicoat. If they are received prior to next meeting they will be distributed via email for review and commentary.

**New GE Course Proposals**

- **CIN 101 and CIN 102 (GE 8):** both were well proposed; broadened category 8 to include cinema; content was both diachronic and synchronic; and met all requirements. Both were approved.
- While considering both proposals, a question arose: should the catalog description and the GE designation be required in each GE category course syllabi? All agreed that they should. Decision (two-parted):
  - Add a statement in the GE Course Proposal Form under section II which requires that all course syllabi for courses with a GE designation not only contain the catalog description but also state which GE category it fulfills and lists the expected outcomes.
  - Add section “D” to the General Education Course Proposal Memorandum that GE goals and outcomes will be added to all future GE category requests and associated course syllabi.

**GE Syllabi Review Subcommittees**

- GE Education Committee Review letter template to faculty was distributed for committee perusal/editing. Syllabi are due to GE subcommittee chairs by April 1.
- A subcommittee list was handed out. Subcommittee chairs are identified with an asterisk:
  - GE8 – Arts: Canfield, Thomas, *Hartsock
  - GE 9 – Foreign Language: West, *Schubert
  - Not currently on committee: Baylinson (student), replacements for Miller & Rayle who are on sabbatical.

**Update on Information Management (IR) Assessment**

- Tabled for next meeting

**Hendrick & Van Der Karr:** submit course proposals to SUNY for approval.

**Action Item to be assigned:** Make agreed upon changes to the GE Course Proposal Form and the GE Course Proposal Memorandum.
<table>
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<tr>
<td>Discussion of the New SUNY GE Proposal</td>
<td>Tabled for next meeting</td>
</tr>
<tr>
<td>GE Assessment Update</td>
<td>Tabled for next meeting</td>
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By Anita Kuiken 2/25/10